



Minutes of the Regular Meeting of the Board of Directors
Of the Wentzville Fire Protection District of December 10, 2020

The Regular Meeting of the Wentzville Fire Protection District was held on December 10, 2020 was held via video conferencing due to COVID-19 pandemic and current CDC restrictions.

Chief Schneider called the meeting to order at 6:00 p.m. and led the pledge of allegiance.

Open Forum: No one from the public was present.

Roll Call: Chief Schneider called roll. All Board Members were present Director Bob Hawkins -present, Director Jennifer Houston-present, and Director Frank Grassmuck-present.

Also, in attendance were Assistant Chief John LeDoux, Deputy Chief Michael Scott, Fire Marshal Chris Cuddihee, Battalion Chief Willie Meyer, Shop Steward Max Mueller, and CPA Rick Rognan.

Director Hawkins made a motion to approve the agenda as presented; it was seconded by Director Grassmuck. Director Hawkins-aye, Director Houston-aye, Director Grassmuck-aye.

Director Hawkins motioned to approve the regular meeting minutes of December 3, 2020; the motion was seconded by Director Houston. Director Hawkins-aye, Director Houston-aye, Director Grassmuck-aye.

On a motion of Director Hawkins and a second of Director Grassmuck the Closed Meeting Minutes of December 3, 2020 were approved. Director Hawkins-aye, Director Houston-aye, Director Grassmuck-aye.

There was no discussion on the bills. Director Hawkins motioned to the approves as presented. Director Houston seconded. Director Hawkins-aye, Director Houston-aye, Director Grassmuck-aye.

CPA Rognan presented the November Financials. The district is at 88.87% of budget and the benchmark is 91.60% therefore, the district is \$365,000 under budget. The district will be under budget according to trends. Column 3 is the variance from budget, there are a few lines is over budget, some relating to timing of payment, while others are COVID expense related. All revenue categories are over budget which is great. Building permits are \$142,573 more than anticipated, even though this is down from last year. Interest will be close to being on budget, interest rates are historically low. According to statute COVID Cares items must be broken out and that is why you see it separately. Revenue is slowing down even though the district is in a

growing area. The district is expecting to hit the number for the year. Laddering revenue is a benefit for gaining interest throughout the year. CPA Rognan discussed the expense categories indicating salaries overtime is over due to COVID. The amount spent is down from last year. He also stated building maintenance is slightly over, but COVID reimbursement will be brought in. IT is another category slightly over. CPA Rognan stated pension employee will be on target. Supplies medical is over but some CARES money will move in. CPA Rognan stated he is working with Admin Assistant Potts on moving the funds to the appropriate lines in December. Revenues are slowing down, and our expenses are going up, this has been anticipated for several years. CPA Rognan stated the district should be good by the end of the year. CPA Rognan discussed the cash reserves, stating there will be 9.2 million in reserve if we spend the whole budget, but he indicated that we know we will be under budget and not spending all allocated line items. CPA Rognan informed the board the district should keep at least 50% of expenses or more in reserve. The district has not seen the outcome of the pandemic, the recovery will take years to work through. Call volume has picked back up for the month but will not be as high for the year.

Old Business:

Approval of the 2021 Budget. No changes were made from November 12th presentation of the budget. Director Hawkins motioned and it was seconded Director Grassmuck to approve the 2021 Budget. Director Houston seconded. Director Hawkins-aye, Director Houston-aye, Director Grassmuck-aye.

New Business:

There was no new business.

Officers Report:

Chief Schneider updated the board on communications from the county regarding the vaccine. He stated SCCAD will administer for our county, and he, Shop Steward Mueller, Assistant Chief LeDoux, Legal Counsel McLaughlin and the local have been working together regarding the administration. There is question as to what if members turn down the vaccine, how will this work with Workers' Comp. SCCAD is developing a survey to see who will take and who will not. Director Houston asked if there will be members that will decline. Max stated most guys will take it. He does not know anyone refusing currently.

Assistant Chief LeDoux provided a COVID staffing update.

Deputy Chief Scott reported he was contacted by the company for UV Lights, and it will be shipped January 27th. He also received a message from Barry Nuss from ISO and was what he told the district be a 3/10. Areas to beef up, are not under our control, but are in the Water District #2 and the City of Wentzville hands. However, ISO did not count the brand-new water tower just put into service. We will receive a letter shortly. Goes into effect March 1st, 2021.

Fire Marshal Cuddihee has nothing to report. Just stated permits are rolling in.

Battalion Chief Meyer everything is going well from the shift side.


Legal Counsel McLaughlin was not present.

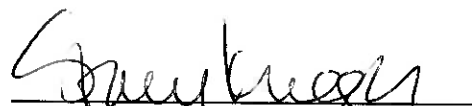
Shop Steward stated they are working on the vaccine distribution.

No Committee Report

Reminder there will be a pension board meeting next week, holding off vendors until 2021.

Director Hawkins motioned and Director Grassmuck seconded to adjourn the meeting at 6:23 p.m. Director Hawkins-aye, Director Houston-aye, Director Grassmuck-aye.


Frank Grassmuck, Secretary


Stacy Krieger, Recording Secretary