



Minutes of the Regular Meeting of the Board of Directors  
Of the Wentzville Fire Protection District of April 30, 2020

The Regular Meeting of the Wentzville Fire Protection District was held on April 30, 2020 via video conferencing due to the COVID-19 pandemic and current CDC restrictions at 6:00 p.m.

Chief Schneider led the Pledge of Allegiance.

Chief Schneider called the meeting to order at 6:00 p.m.

Open Forum: No one from the public was present.

Roll Call: Chief Schneider called roll. All Board Members were present Director Bob Hawkins-present, Director Jennifer Houston-present and Director Frank Grassmuck-present.

Also, in attendance was Assistant Chief John LeDoux, Deputy Chief Michael Scott, Battalion Chief Chris Browder, as well as Administrative Assistant Stacy Krieger and Lisa Potts.

Director Hawkins made a motion to approve the agenda. It was seconded by Director Grassmuck. Director Hawkins -aye, Director Houston-aye, Director Grassmuck-aye.

Director Hawkins motioned to approve the regular meeting minutes of April 23, 2020; the motion was seconded by Director Houston. Director Hawkins -aye, Director Houston-aye, Director Grassmuck-aye.

On a motion of Director Hawkins and second of Director Grassmuck the closed meeting minutes of April 23, 2020 were approved. Director Hawkins -aye, Director Houston-aye, Director Grassmuck-aye

Bills were presented, Director Houston inquired about the \$7,200 fence damage bill, it was explained this was an insurance claim for damage to fences at the stations in the last windstorm. An insurance claim was filed, and the district was reimbursed for the amount. Chief Schneider stated the fences have been an issue in windstorms since installation and suggestions have been made to reduce future wind-damage and these suggestions are being

reviewed by the Building Committee. Director Hawkins motioned to approve the bills; it was seconded by Director Grassmuck. Director Hawkins -aye, Director Houston-aye, Director Grassmuck-aye

#### Old Business:

Review and approve Procurement Partners agreement. Chief Schneider indicated Legal Counsel McLaughlin has reviewed the contract and Procurement Partners have updated to his suggestion of an out clause in a three-year contract. He stated Administrative Assistant Potts took the lead on this and both feel there is a lot of accountability to this system. If agreed upon training will be scheduled to ensure proper use. The board agreed the system will be beneficial and to move forward on the three-year agreement.

#### New Business:

No New Business

#### Officer Reports:

Chief Schneider informed the board of a meeting with Joan Leykam, the County Executive's Chief of Staff and the area Fire Chiefs. He stated the meeting was in reference to the County reopening. It appears the reopening is based on retail and the food and beverage sector of the county. He stated according to Ms. Leykam the county offices will remain closed to the public until June 1, 2020 with staff working remotely until then. The board agreed to stay the course and for Chief Schneider to provide updates to any changes in the plan. Chief Schneider also informed the board many inquiries are being made of the Fire Marshals in the area regarding the occupancy load in the retail and food and beverage sector. Chief Schneider has briefly discussed with Fire Marshal Cuddihee and will again on Monday, as this information is not in the district's purview of enforcement. Chairman Hawkins indicated to be mindful of these inquiries and the effect on the district.

Assistant Chief LeDoux stated the PPE and cleaning supplies are at good levels.

Deputy Chief Scott indicated he is working with ISO on the district's five-year review. He also stated he is applying with FEMA to recoup some expenses related to COVID.

Fire Marshal Cuddihee was not in attendance.

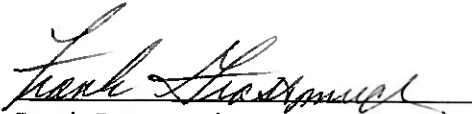
Battalion Chief Browder had nothing to report.

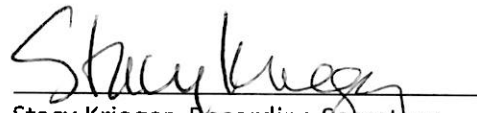
Legal Counsel McLaughlin was not present, however, Chief Schneider indicated he and Legal Counsel have been reviewing the potential for a Payroll Tax Credit, he will bring more information to the next meeting.

Shop Steward Mueller was not present; however, he did inform Chief Schneider he is pleased with the health of our members during this COVID incident.

Chief Schneider indicated there was no news on from last week's closed session on Real Estate and will provide information when it becomes available.

On a motion of Chairman Hawkins and second of Director Grassmuck the regular meeting was adjourned at 6:12 p.m. Chairman Hawkins -aye, Director Houston-aye, Director Grassmuck-aye.

  
Frank Grassmuck, Secretary

  
Stacy Krieger, Recording Secretary