



Minutes of the Regular Meeting of the Board of Directors  
Of The Wentzville Fire Protection District of December 11, 2019

The Regular Meeting of the Wentzville Fire Protection District was held on December 11, 2019 at Station 1 at 502 Luetkenhaus Blvd., Wentzville, MO 63385.

Chief Schneider led the Pledge of Allegiance.

Chief Schneider called the meeting to order at 6:00 p.m.

Open Forum: No one from the public was present.

Roll Call: Chief Schneider called roll. All Board Members were present Director Bob Hawkins-present, Director Jennifer Houston-present, and Director Frank Grassmuck-present.

Also in attendance were Assistant Chief John LeDoux, Fire Marshal Chris Cuddihee, Shop Steward Max Mueller as well as Captain Ryan House, and Firefighter-Paramedics Nick Box and Mike Szarwinski.

Chairman Hawkins made a motion to approve the agenda as presented; it was seconded by Director Grassmuck. Chairman Hawkins -aye, Director Houston-aye, Director Grassmuck-aye.

Chairman Hawkins motioned to approve the regular meeting minutes of December 5, 2019; the motion was seconded by Director Grassmuck. Chairman Hawkins -aye, Director Houston-aye, Director Grassmuck-aye.

Chairman Hawkins motioned to approve the bills as presented. The motion was seconded by Director Grassmuck. Chairman Hawkins -aye, Director Houston-aye, Director Grassmuck-aye

CPA Rognan presented the November financials. He indicated on page two the benchmark for November is 91.6%. The district is at 88.75% or \$347,000 under budget. CPA Rognan stated the district will be in good shape at the end of the year. On page three at the very bottom he show the one-time pension contribution, stating it is reported there to not distort statistics, indicating it is a one -time payment. CPA Rognan stated there is a DB payment in the line items,

and the one-time payment was a special payment. He indicated in columns four and six, revenue categories are over budget, stating this shows the very conservative nature of the district's committees. On the expense side he stated there are only a few categories to watch, salaries, buildings, IT, and dues and subscriptions. He indicated a lot of this is timing. CPA Rognan stated depending on what transpires, building maintenance may go over. Medical Supplies may go over by a very small amount also. CPA Rognan stated the district is doing a phenomenal job staying on target on budget. He moved to page 16 to discuss the reserve balances, indicating at the end of the year the reserve will be a little less than 100% of the budget for 2020. He also reported Fed funds are coming down and to not be surprised by lower interest rates. Chief Schneider indicated the district received three bids from three banks and has instructed that \$2 million be placed out for one year with St. Louis Bank at 1.8%. CPA Rognan stated this is a good rate for that timeframe. CPA Rognan also suggested looking at Stifel for investments options as well. CPA Rognan moved to page 22 of the report stated the Fire Marshal's office has 75% more than budgeted. CPA Rognan stated this is all good news, it will mean more assessments in September. CPA Rognan reported 379 calls in November, last year in November there were 334 calls. This is an increase in 560 calls for the first 11 months. CPA Rognan stated the district is doing a great job, always be conservative.

#### Old Business:

CPA Rognan had presented a draft budget for 2020 a few weeks ago he indicated there have been no changes made to what was read into record at an earlier meeting. All board members had reviewed and had not questions or comments. Chairman Hawkins motioned to approve the 2020 budget, it was seconded by Director Grassmuck. Chairman Hawkins -aye, Director Houston-aye, Director Grassmuck-aye. Chief Schneider thanked everyone for their work on the budget. He indicated he believes it is a strong budget and the committees are getting a better picture of where we are to make the numbers tighter.

#### New Business:

No New Business

#### Officer Reports:

Chief Schneider reported the district has gained online access to United Health Care for temporary cards. He thanked the Community Outreach members as well as Stacy and Lisa for their efforts with Breakfast with Santa. He stated it was well attended. Chief Schneider reminded everyone that the Swearing in Ceremony will be January 9<sup>th</sup> at the Board Meeting.

Assistant Chief LeDoux reported crews are in the middle of Advanced Cardiac class. He also stated Tri-Star was here and helped a half of dozen people with their HRA claims.

Fire Marshal Cuddihee reported they have done occupancy 85 for the year or an average of seven per month. He and Chief Schneider also reported they are going to GM on Friday for an event regarding the big investment GM is making in the plant.

Acting Battalion Chief House reported year to date there have been 5281 calls. He stated the district is 100 calls behind O'Fallon, indicating next year our district will be ahead of them.


Legal Counsel McLaughlin was not present.


Shop Steward had nothing to report.

Firefighter-Paramedic Szarwinski reported just under 400 people attended the three sessions of the breakfast with Santa. He stated it was well received. Firefighter-Paramedic Szarwinski stated the money goes to coats for kids. Firefighter-Paramedic Szarwinski also informed the board the Community Outreach is in full planning mode for Bingo. He stated the two night event sold out in 24 hours with 575 per night.

The board had nothing to report.

Chairman Hawkins then motioned to adjourn the regular meeting at 6:15 p.m. The motion to adjourn was seconded by Director Grassmuck. Chairman Hawkins -aye, Director Houston-aye, Director Grassmuck-aye.

  
Frank Grassmuck, Secretary

  
Stacy Krieger, Recording Secretary