



Minutes of the Regular Meeting of the Board of Directors
Of the Wentzville Fire Protection District of April 23, 2020

The Regular Meeting of the Wentzville Fire Protection District was held on April 23, 2020 via video conferencing due to the COVID-19 pandemic and current CDC restrictions. Immediately following the Pension Board Meeting.

Chief Schneider led the Pledge of Allegiance.

Chief Schneider called the meeting to order at 6:00 p.m.

Open Forum: No one from the public was present.

Roll Call: Chief Schneider called roll. All Board Members were present Director Bob Hawkins- present, Director Jennifer Houston-present and Director Frank Grassmuck-present

Also, in attendance was Assistant Chief John LeDoux, Fire Marshal Chris Cuddihee, Battalion Chief Joe Hutson, Shop Steward Max Mueller and Legal Counsel Dan McLaughlin.

Director Hawkins made a motion to approve the agenda. It was seconded by Director Houston. Director Hawkins -aye, Director Houston-aye, Director Grassmuck-aye.

Director Hawkins motioned to approve the regular meeting minutes of April 16, 2020; the motion was seconded by Director Grassmuck. Director Hawkins -aye, Director Houston-aye, Director Grassmuck-aye.

There were no bills presented.

Old Business:

No Old Business

New Business:

No New Business

Officer Reports:

Chief Schneider brought the board up to speed regarding COVID stating there will be a meeting with the County, State and area Fire Chiefs next Thursday to discuss reopening the County and State. Chief Schneider will bring this information to the board and Labor Management to see how the rollout will work for our district and to put a plan to phase in. He stated we are still another week away from making any decisions. Chief Schneider stated there were no time sensitive bills for this week and will provide them next week. He also gave an update on the Procurement Partner information. Chief Schneider would like feedback from the board regarding being able to approve bills mobile. He stated vendors will be able send emails to the system for immediate alignment in the approval process which will keep an electronic trail. If purchased there is a budget feature on the desktop and mobile system for maintaining a real time look and accountability to our budget. Chief Schneider responded to the Director Houston's inquiry as to how this company was brought to the district and vulnerability regarding cyberspace. He stated it was recommended by Keith Slusser our Auditor, who has several clients that use the platform and Rob Cima the Tech Guy from Feathershark has been part of the interview processes. Rob had no issues from security from an IT standpoint. Chief Schneider also stated Legal Counsel McLaughlin has reviewed the proposed contract and Procurement Partners made the recommendation requested regarding out clauses. Legal Counsel McLaughlin believes the functionality is good and the platform provides parameters for the district to carryout business. Chief Schneider stated he feel the platform will reduce risks and provide a tighter system. He asked that the board review this week and ask any questions. Chief Schneider stated should we pursue Procurement Partners they are enhancing their system throughout this year and these enhancements will be included at no additional charge to a three-year contract.

Assistant Chief LeDoux informed everyone the district received an order from SEMA 184- N95 masks received and 500 surgical masks as well as five gallons of hand sanitizer. He stated the cleaning supply inventory looks good. Assistant Chief LeDoux also informed everyone fogging of the stations has been scheduled for early May. He stated he is still working on collecting Pension Beneficiary forms.

Deputy Chief Scott was unable to attend. Joyce's father passed away.

Fire Marshal Cuddihee reported there are several small projects coming in and that GM is looking at reopening May 4th or 11th.


Battalion Chief Huston stated everything is running smoothly.

Legal Counsel McLaughlin had nothing to report.

Shop Steward Mueller reported the shop is doing well, no COVID related illnesses.

Chairman Hawkins motioned to suspend the regular meeting for closed session to discuss Real Estate at 6:19 p.m. the motion was seconded by Director Grassmuck. Chairman Hawkins -aye, Director Houston-aye, Director Grassmuck-aye.

The board returned to open session and on a motion of Chairman Hawkins and second of Director Grassmuck the regular meeting was adjourned at 6:37 p.m. Chairman Hawkins -aye, Director Houston-aye, Director Grassmuck-aye.


Frank Grassmuck, Secretary


Stacy Krieger, Recording Secretary