



Minutes of the Pension Meeting of the Board of Directors  
Of The Wentzville Fire Protection District  
May 30 2019

The Pension Meeting of the Wentzville Fire Protection District was held on May 30, 2019 at Fire Station 1 at 502 Luetkenhaus Blvd, Wentzville MO 63385.

Chairwoman Houston called the meeting to order at 6:14 p.m.

Roll Call: Chief Schneider called roll, all five pension board members were present. Chairwoman Jennifer Houston, Director Bob Hawkins, Director Frank Grassmuck as well as Captains Steven Hayes and Fred Hohenshell.

Also in attendance were Fire Chief John Schneider, Assistant Chief John LeDoux, Battalion Chief Michael Scott as well as Shop Steward Max Mueller, Captain Mark Dwyer and Firefighter Paramedic Justin Hawkins. Connie Rettig from Empower as well as Pam Hardin, Hannah Leone and Dan Ladd from Foundation Wealth Management (Plan Fiduciary)

Chairwoman Houston made a motion to approve the agenda it was seconded by Director Grassmuck. Chairwoman Houston-aye, Director Hawkins-aye, Director Grassmuck-aye, Captain Steve Hayes-aye, Captain Fred Hohenshell-aye.

Connie Rettig from Empower presented the first quarter review the market has been up and down she stated. No distributions were taken during this period. Ms. Rettig informed the board 94% of members participate in the plan. She stated managed accounts, My Total Retirement were added on April 15<sup>th</sup>. She also stated 7% of members are deferring over 10%. Ms. Rettig shared that Crystal Thompson conducted 16 individual reviews during her visits in the first quarter. She also informed the Board that Wells Fargo being acquired by Principal and anticipates approval by the end of third quarter. Nothing needs to be done at this time and there will be no changes to accounts. Ms. Rettig discussed fee collections, and indicated a discrepancy was found on their end as to how to Foundation Wealth Management is being paid. Ms. Rettig discussed during the implementation phase of Empower the process for collecting the 27 basis points for Foundation Wealth Management from participant's accounts was setup incorrectly. Foundation Wealth Management has been paid from Empower but no fees were being deducted from participant's accounts. Ms. Rettig stated their teams are working to review how this discrepancy occurred. Chairwoman Houston stated she is concerned for participant's account and the checks and balances in place, why this wasn't found sooner. Chief Schneider asked from an administration standpoint how can we know that fees are being assessed correctly? We need

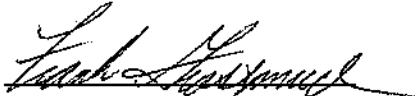
to be able to have internal audits and do spot checks. Ms. Rettig stated she can provide a report for this purpose. Chairwoman Houston asked what the options were to correct this discrepancy. Ms. Rettig stated Empower proposes taking the amount paid to Foundation Wealth Management divide by participant (reports generated monthly from inception) and deduct over eight quarters. Chairwoman Houston asked if the fee collection has been corrected. It has not. Ms. Rettig stated Empower is running reports; anticipate more solid information within the next month. Ms. Rettig asked if the resolution was suitable to the board. Chairwoman Houston stated the board is no position at this time offer any input on the solution offered.

Ms. Hardin discussed the plans stating the positive signs on both account with 8% increase on investment gain on 457 and 10% on 401. This is due the reinforced education of investment diversification. She stated very few people are using stable funds; there has been great communication to use funds properly. 37% of participants are in Target Date funds. Participants are nicely diversified. Ms. Leone discussed the plans 457, 401 and HRA, stating Foundation Wealth Management collects 27 basis points on 457 and 401 but not currently on the HRA, however they have reviewed the funds and provide fiduciary support. At the time of HRA inception there was no third party fiduciary option. Now the plan has the ability to payout to a third party fiduciary. Foundation Wealth Management is proposing contract as the fiduciary on the HRA at an estimated cost of \$50 per participant annually. The board will discuss Foundation Wealth Management being Plan Fiduciary on HRA. Chief Schneider would like to discuss with Labor Management. Mr. Ladd discussed fiduciary rules of accounts to reduce costs and Foundation Wealth Management's job is to look for funds that have lower expenses.

Chief Schneider stated the district is at a point to RFP for Defined Benefit. He stated Legal Counsel McLaughlin is prepared to draft and release the RFP for Auditor/TPA for Plan. Chairwoman Houston motioned for Spector, Wolfe, McLaughlin, O'Mara & Hall to draft and release the RFP for Defined Benefit Auditor/TPA. It was seconded by Director Grassmuck. . Chairwoman Houston-aye, Director Hawkins-aye, Director Grassmuck-aye, Captain Steve Hayes-aye, Captain Fred Hohenshell-aye.

Chief Schneider presented the Wentzville Fire District Retirement Savings Plan Procurement Action Plan as addressed under Missouri Statute 105.702. The board under direction of the Joint Committee on Public Employee and the Governor's Minority Advocacy Commission is now required to adopt such action plan. This annual report provides information on minorities and/or women who participate and assist in managing, brokering or investment counselors of the plan. Chairwoman Houston motioned to adopt the Procurement Action Plan as addressed under Missouri Statute 105.702; it was seconded by Director Hawkins. Chairwoman Houston-aye, Director Hawkins-aye, Director Grassmuck-aye, Captain Steve Hayes-aye, Captain Fred Hohenshell-aye. Chief Schneider stated Foundation Wealth Management employs one (1) minority and two (2) women who provide professional assistance to our plan.

Chairwoman Houston motioned to adjourn the Pension Board Meeting at 7:12 p.m., it was seconded by Director Grassmuck and unanimously approved by all Pension Board Members. Chairwoman Houston-aye, Director Hawkins-aye, Director Grassmuck-aye, Captain Steve Hayes-aye, Captain Fred Hohenshell-aye.

  
Frank Grassmuck, Secretary

  
Stacy Krieger, Recording Secretary