



**Minutes of the Regular Meeting of the Board of Directors  
Of the Wentzville Fire Protection District of March 12, 2020**

The Regular Meeting of the Wentzville Fire Protection District was held on March 12, 2020 at Station 1 at 502 Luetkenhaus Blvd., Wentzville, MO 63385.

Chief Schneider led the Pledge of Allegiance.

Chief Schneider called the meeting to order at 6:00 p.m.

Open Forum: No one from the public was present.

Roll Call: Chief Schneider called roll. All Board Members were present Director Bob Hawkins-present, Director Jennifer Houston-present and Director Frank Grassmuck-present

Also, in attendance were Assistant Chief John LeDoux, Fire Marshal Chris Cuddihee, Battalion Chief Joe Hutson, Shop Steward Max Mueller, Firefighter Community Outreach President, Mike Szarwinski as well as Firefighters Jim Fowler and Jake Plaggenburg. CPA Rick Rognan was also present

Chairman Hawkins made a motion to approve the agenda as presented. It was seconded by Director Grassmuck. Chairman Hawkins -aye, Director Houston-aye, Director Grassmuck-aye.

Chairman Hawkins motioned to approve the regular meeting minutes of March 5, 2020; the motion was seconded by Director Houston. Chairman Hawkins -aye, Director Houston-aye, Director Grassmuck-aye.

Chairman Hawkins motioned to approve the bills as presented. The motion to approve the bills was seconded by Director Grassmuck. Chairman Hawkins -aye, Director Houston-aye, Director Grassmuck-aye.

CPA Rognan presented February's Financial report. Only two months in, a lot of things paid up front. The district is 3.84% over budget or \$513,614 but trending down. Historically the district has been here, historically the district has ended up under budget. Currently the district has

collected 95.02% of Tax Revenue. Interest is at 44.08% of budget, however interest rates are going down so we will most likely be below our budget in this category. A few expense categories are slightly over the benchmark, should still be on budget by the end of the year. The reserve fund is \$22,726,151.19 down \$1,027,327.86 from last year, this reduction has been discussed in previous reports and anticipated. Through February calls are up 22 from last month or 6% and up 1.2% from last year. Director Hawkins asked about the differences in Fire Prevention Revenue totals from last year to this year and it was explained the new high school permit was issued early in 2019. Fire Marshal Cuddihee stated he has received the plans for the new middle school.

Old Business:

No Old Business

New Business:

Fire Marshal Cuddihee presented the Board with a Variance Request for River Oak's Church at 550 Hwy T. He indicated the fire hydrant is 1450 feet away from the proposed structure. The current code suggests it be 450 feet. The business owner or landowner needs to provide a notarized letter stating they will install a hydrant when the water district runs the lines along this section of Hwy T. Currently it is not economically feasible to install a hydrant. Currently the church is on a well. Director Hawkins asked what the con would be of not having a hydrant within 450 feet. Fire Marshal Cuddihee indicated the con would be the amount of hose and apparatus to hook the current hydrant, but it can be done without the use of the tanker. The Board will await the letter from the property owner stating they will install a hydrant when it lines are run on Hwy T before approving the variance request.

Officer Reports:

Chief Schneider reported on emails regarding coronavirus and keeping our people safe. Some protocols have been changed at dispatch. Reminder the next meeting is at 6 pm on Monday.

Assistant Chief LeDoux informed the board there is an updated webpage on St. Charles County's website. He stated he and Fire Marshal Cuddihee are working together on some building stuff.

Deputy Chief Scott reported the FEMA grant was filed on Tuesday. He also stated he will be working on ISO.

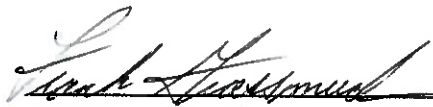
Fire Marshal Cuddihee nothing to report

Battalion Chief Joe Hutson. All is good.

Legal Counsel McLaughlin was not present.

Shop Steward Mueller all the new hires are doing well. Positive changes.

Chairman Hawkins then motioned to adjourn the regular meeting at 6:14 p.m. the motion was seconded by Director Grassmuck. Chairman Hawkins -aye, Director Houston-aye, Director Grassmuck-aye.

  
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Frank Grassmuck, Secretary

  
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Stacy Krieger, Recording Secretary