



Minutes of the Regular Meeting of the Board of Directors
Of The Wentzville Fire Protection District of November 14, 2019

The Regular Meeting of the Wentzville Fire Protection District was held on November 14, 2019 at Station 1 at 502 Luetkenhaus Blvd., Wentzville, MO 63385.

Chief Schneider called the meeting to order at 6:00 p.m.

Open Forum: No one from the public was present.

Roll Call: Chief Schneider called roll. All Board Members were present Chairwoman Jennifer Houston-present, Director Frank Grassmuck-present and Director Bob Hawkins -present.

Also in attendance were Chief John Schneider, Fire Marshal Chris Cuddihee, Battalion Chief Michael Scott, Shop Steward Max Mueller and Assistant Shop Steward Bryan Notheis. Legal Counsel Dan McLaughlin. Also in attendance were Truck Committee Chair Mark Dwyer, and Firefighter Paramedic/Community Outreach President Mike Szarwinski as well as CPA Rick Rognan, Jonnie Carlo from Empower, Dan Ladd and Hannah Leone from Foundation Wealth Management.

Chairwoman Houston made a motion to approve the agenda as presented; it was seconded by Director Grassmuck. Chairwoman Houston-aye, Director Hawkins-aye, Director Grassmuck-aye.

Chairwoman Houston motioned to approve the regular meeting minutes of November 7, 2019; the motion was seconded by Director Hawkins. Chairwoman Houston-aye, Director Hawkins-aye, Director Grassmuck-aye.

Chairwoman Houston motioned to approve the closed meeting minutes of November 7, 2019; the motion was seconded by Director Grassmuck. Chairwoman Houston-aye, Director Hawkins-aye, Director Grassmuck-aye.

Chairwoman Houston motioned to approve the bills as presented. The motion was seconded by Director Hawkins. Chairwoman Houston-aye, Director Hawkins-aye, Director Grassmuck-aye.

CPA Rognan presented the October Financials. Good news 10 months in and the district is at 78.71%, the benchmark is 83.30%. Therefore, the district is 4.95% under budget or \$559,000 under as of October 31st. CPA Rognan reported on the summary of revenue and expenses. He stated all revenue categories will make

the mark. The district is better than what was projected on the budget. CPA Rognan stated interest rates are up now but will go down because of Federal rate changes. He stated there are few categories that are up; many of the items up are timing. He indicated PR could go over slightly, but will watch. CPA Rognan commended the group by continuing to do an outstanding job. CPA Rognan stated if the district spends the entire amount of the budget, there will approximately \$15.5 million would be in reserve. He stated we will see what transpires. CPA Rognan stated all banks are pledged well. He stated the permits are way ahead from last year. The calls for the district are up 515 calls from this time last year. CPA Rognan encouraged staying conservative.

Old Business:

Open bids for the plow truck. The district received 14 bids; Captain Dwyer stated some are opened, due to not having the envelope marked. The ranges of the bids were \$1,200 to \$13,001. The top bids were \$6,751 and \$13,001 top bids. Captain Dwyer stated St Andrews at New Florence bid the \$13,001. The board discussed the range. Captain Dwyer asked if the board would approve reducing St. Andrews at New Florence bid. Director Houston stated bring bid in at \$100 more than the highest bid. Director Houston stated for good will and the district is fortunate with support of our residents we need to pay it forward and sell the truck and plow to \$6,800 to St. Andrews at New Florence. Legal Counsel stated the district reserves the right to make that decision.

Chief Schneider had shared the healthcare breakdown and costs. The committee is recommending United Health Care for Health, which is a 1.3% increase over this year. Chief Schneider indicated the bucket does change slightly. For dental, the committee is recommending MetLife. Two year rate lock guarantee, one caveat, when you leave Delta you can't come back for three years. Max spoke and gave seconded on the recommendation. Max spoke about staying on communication with our members on the change from Anthem to UHC. On a motion of Chairwoman Houston to approve the health insurance Frank second.

New Business:

CPA Rognan presented a draft of the 2020 budget. He stated this is a committee consensus and will ask for approval on December 12th. He went line by line indicating anticipated revenue to be \$13,912,346. Tax revenue was sent in September, building permits revenue is being increased over last year by \$100,000, Interest income is being lowered because of effects of the Federal government, sale of miscellaneous revenue is increasing by \$8,500 for items to be sold by the district. He went over the expenses indicating expenses are increasing by \$1,193,774, he reminded everyone these number reflect the four new people, step raises as well as the addition of auditors and actuaries on retirement plans, something new for 2020. Many lines were decreased showing the conservative nature of the committee heads and their responsibility to fiscal responsibility. Chief Schneider clarified on the health insurance line does increase the bucket increase. CPA Rognan went over the Debt Service Budget for retiring the bonds. He stated the rate was set in September. He indicated the district will collect \$20,695 more in revenue even by lowering the tax \$0.0100 from 2019. There

appears to be a short fall in debt service, but there is still money in the account and this were the short fall will come from. He provided the budget for Capital projects indicating the total being budget for purchase is \$257,867. This will include gear, concrete, vehicles and various equipment items.

Officers Report:

Chief Schneider reported on members were honored at a SCCAD survivor celebrations. The members were Captain Boggs, FF Linneman and FF J Hawkins for an incident on 12/7/2018, Captain Krieger, FF Steltenpohl and FF Czerniewski for incident on Christmas 2018, and Captain Kelly, FF Bathke and FF Stenslokken for an incident on April 14, 2019. Chief Schneider stated kudos to these members. He also shared he is looking at January 9th for swearing in and new recruits ceremony.

Assistant Chief LeDoux was on vacation

Fire Marshal Cuddihee explained the flowers on the desk, indicating the BE school came over for world kindness day and gave a presentation and shared the flowers.

Battalion Chief Scott reported on make ups for county wide burns.

Legal Counsel McLaughlin had nothing to report.

Shop Steward Mueller had nothing to report.

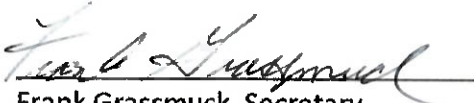
Captain Dwyer stated things are going well. He stated they are gearing up for the end of year will be purchasing tires. The bucket truck does use tires. Firefighter Paramedic/Community Outreach President, Mike Szarwinski reported on the Breakfast with Santa December 8th, and reminded everyone Black Light Bingo is coming up in January 24 and 25

The meeting next week will be November 20th and the following the 26th.

Director Hawkins asked about when and how often the rotation of seats Chairperson, Treasurer and Secretary should occur. Legal Counsel McLaughlin stated it depends, indicating some do it annually, and some may not be changes. He said for usually in December for most boards. Fire Districts typically every two to three years. Director Hawkins stated he believed this should be. Director Grassmuck made a motion to replace Jennifer Houston as Chairman of the Board with Robert "Bob" Hawkins. It was seconded by Director Hawkins. Director Hawkins asked when this change would this go into effect. Legal Counsel stated it would go into effect January 1, 2020. Legal Counsel also stated the other two positions should be voted on. Director Grassmuck motioned for Director Houston to be Treasurer; Director Hawkins motioned for Director Grassmuck to be Secretary. The motion was seconded by Director Houston. Director Houston stated the new position could

start next week. On November 20, 2019 the new positions of Bob Hawkins, Chairman, Jennifer Houston, Director Treasurer, and Frank Grassmuck Director Secretary will take effect.

Chairwoman Houston then motioned to adjourn the regular meeting at 6:28 p.m. The motion to adjourn was seconded by Director Grassmuck. Chairwoman Houston-aye, Director Hawkins-aye, Director Grassmuck-aye.


Frank Grassmuck, Secretary


Stacy Krieger, Recording Secretary