



Minutes of the Regular Meeting of the Board of Directors
Of The Wentzville Fire Protection District of June 13, 2019

The Regular Meeting of the Wentzville Fire Protection District was held on June 13, 2019 at Station 1 at 502 Luetkenhaus Blvd., Wentzville, MO 63385.

Assistant Chief LeDoux called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

Open Forum: No one from the public was present.

Roll Call: Chief Schneider called roll. All Board Members were present Chairwoman Jennifer Houston-present, Director Frank Grassmuck-present and Director Bob Hawkins present.

Also in attendance were Fire Chief John Schneider, Assistant Chief John LeDoux, Fire Marshal Chris Cuddihee, and Battalion Chief Willie Meyer, Shop Assistant Shop Steward Bryan Notheis, Captain Mark Dwyer, Firefighters Kevin Bathke, Brent Stenslokken, Nick Moushey and Bobby Griffin were also in attendance; as well as Rick Rognan from Rognan and Associates, and Keith Slusser from Fick, Eggemeyer & Williamson.

Chairwoman Houston made a motion to approve the agenda with the addition of personnel under closed; it was seconded by Director Grassmuck. Chairwoman Houston-aye, Director Hawkins-aye, Director Grassmuck-aye.

Chairwoman Houston motioned to approve the open meeting minutes of May 30, 2019; the motion was seconded by Director Grassmuck. Chairwoman Houston-aye, Director Hawkins-aye, Director Grassmuck-aye.

Chairwoman Houston motioned to approve the pension meeting minutes of May 30, 2019. It was seconded by Director Grassmuck. Chairwoman Houston-aye, Director Hawkins-aye, Director Grassmuck-aye.

On a motion of Chairwoman Houston and a second of Director Grassmuck, the closed meeting minutes of May 30, 2019 were approved. Chairwoman Houston-aye, Director Hawkins-aye, Director Grassmuck-aye.

Chairwoman Houston motioned to approve the work session minutes of June 8, 2019. It was seconded by Director Grassmuck. Chairwoman Houston-aye, Director Hawkins-aye, Director Grassmuck-aye.

On a motion of Chairwoman Houston and a second of Director Grassmuck, the bills were approved as presented. Chairwoman Houston-aye, Director Hawkins-aye, Director Grassmuck-aye.

CPA Rognan presented the May Financials. Currently the district is 3.15% over as of May 31, which is \$384,000. The district was under last year at this time; however, the district will start trending under as many items were paid early in the year. The fire prevention is doing well. The overage on salary and wages is timing of payrolls. There are a few slightly categories ahead. There are a few lines to keep a watch on Building, Computer Service/IT. Utilities are under budget. CPA Rognan stated the district will still be adding to reserve at the end of the year. He stated the reserves are at 121% of expenses. CPA Rognan stated so far in May crews have run 452 calls. This is up 143 from last year.

Old Business:

Mr. Slusser presented the 2018 Audit stating the audit is an unqualified opinion, which follows government auditing processes and this is what the district wants. The cash position of the district is positive. There were no deficiencies or management comments this year. He did state in his findings there were some discrepancies of paying the Board members; they were under paid. This is due to the way the allocations for meetings were made and has been discussed and will be corrected. The board will review and approve at the next meeting. Chairwoman Houston thanked Keith. Keith stated long way from his first audit he conducted at the district. He stated the district has good, clean, robust books.

New Business:

No New Business.

Officers Report:

Chief Schneider has few things for closed. He did ask the board to think about a meeting for the week of 4th July. Chief Schneider indicated he will be out of town the week of June 27th and Assistant Chief LeDoux will run the meeting that week. He also reminded the board that August 2nd is district awards banquet and on August 18th will be the family picnic, with an Open House in September.

Assistant Chief LeDoux had no report.

Fire Marshal Cuddihee reported 180 apartments are coming to The Junction. Director Grassmuck asked how people will get to it. Fire Marshal Cuddihee stated it will be a circle from Mar Le around to Main Street.

Battalion Chief Willie Meyer had nothing to report.


Legal Counsel McLaughlin was not present.

Assistant Shop Steward Bryan Notheis thanked the Board for a good conference.

Captain Dwyer reported that Inspector Mosher vehicle is ready to go.

Chairwoman Houston motioned and second of Director Grassmuck seconded suspending the regular meeting for closed session for privileged communications and personnel at 6:23 p.m. Chairwoman Houston-aye, Director Hawkins-aye, Director Grassmuck-aye.

The board returned to open session and on a motion of Chairwoman Houston and second of Director Grassmuck the regular meeting was adjourned at 6:43 p.m. Chairwoman Houston-aye, Director Hawkins-aye, Director Grassmuck-aye.


Frank Grassmuck, Secretary


Stacy Krieger, Recording Secretary