



Minutes of the Regular Meeting of the Board of Directors
Of The Wentzville Fire Protection District of May 9, 2019

The Regular Meeting of the Wentzville Fire Protection District was held on May 9, 2019 at Station 1 at 502 Luetkenhaus Blvd., Wentzville, MO 63385.

Chief Schneider called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

Open Forum: No one from the public was present.

Roll Call: Chief Schneider called roll. Two Board Members were present Chairwoman Jennifer Houston-absent, Director Frank Grassmuck-present and Director Bob Hawkins present.

Also in attendance were Fire Chief John Schneider, Assistant Chief John LeDoux, Fire Marshal Chris Cuddihee, and Battalion Chief Willie Meyer, Shop Steward Max Mueller, as well as Captain Ryan House and Firefighter Paramedic Brent Stenslokken.

Director Hawkins made a motion to approve the agenda as presented; it was seconded by Director Grassmuck. Chairwoman Houston-absent, Director Hawkins-aye, Director Grassmuck-aye.

Director Hawkins motioned to approve the open meeting minutes of May 2, 2019; the motion was seconded by Director Grassmuck. Chairwoman Houston-absent, Director Hawkins-aye, Director Grassmuck-aye.

Director Hawkins motioned to approve the closed meeting minutes of May 2, 2019; the motion was seconded by Director Grassmuck. Chairwoman Houston-absent, Director Hawkins-aye, Director Grassmuck-aye.

On a motion of Director Hawkins and a second of Director Grassmuck, the bills were approved as presented. Chairwoman Houston-absent, Director Hawkins-aye, Director Grassmuck-aye.

CPA Rognan presented the April 2019 Financial Report. He thanked the board for their patience during tax season. The benchmark for April should be 33.30%. The district is at 35.07% or 1.77% over budget. This is \$215,614 in dollars over budget. This is slightly higher than same spot as last year. Historically the district is trending to be under budget. The district has collected 97.94% of the tax revenue budget for this year. Page three is the summary of income and expenses. The checkmarks are to keep an eye on. The Fire Prevention Bureau has already issued 158.15% of what has been budgeted in building permits. CPA Rognan commended them for a job well done. He stated there is no reason to believe the district won't exceed all revenue categories. As for expenses, Dues and Subscriptions are at 88.28% which is high but most dues are paid early in the year. Insurance Employee 46.92% is over is also over, this is due to the HSA seeding. The same goes for Insurance PC which is currently at 88.34% this line item is paid early in the year. We have conservatively budgeted. Pension is slightly over. The district is in great shape. CPA Rognan stated the district should have \$14,000,000 in cash at the end of the year which is slightly more than one year of expenses. CPA Rognan indicated all accounts are well collateralized. He reported all banks are rated well. CPA Rognan stated the calls through April are up 18% from last year. CPA Rognan's recommendation to the board and district is to be conservative do what you are doing.

CPA Rognan also discussed amending the 2018 budget and assigning funds for future appropriations. The budget amendment included adjusting revenues to what was actually brought in, an increase of \$1,860,131, and increasing three expense categories for a total of \$31,349.00. CPA Rognan discussed the conservative nature of the district and stated to keep up the good work. On a motion of Director Hawkins and second of Director Grassmuck, the board agreed to the proposed adjustments. Chairwoman Houston-absent, Director Hawkins-aye, Director Grassmuck-aye.

After the adjustment was presented CPA Rognan recommended the board assign funds for future appropriations to complete the 2018 annual audit. It was asked that the board assign \$12,380,971 of the 2018 general fund for the purpose of future appropriation and assigning \$6,000,000 for capital equipment and expenses. Director Hawkins motioned to approve the recommendation of assigning funds to complete the 2018 annual audit. It was seconded by Director Grassmuck. Chairwoman Houston-absent, Director Hawkins-aye, Director Grassmuck-aye.

Old Business:

No Old Business

New Business:

No New Business.

Officers Report:

Chief Schneider informed the board the auditor was here and everything went well. He stated the auditor will be back in June to present his findings.

Assistant Chief LeDoux had no report.

Fire Marshal Cuddihee reported \$130,000 in permit fees thus far.

Battalion Chief Joe Huston had nothing to report.

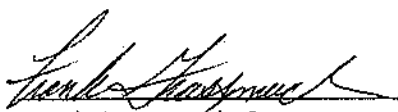
Legal Counsel McLaughlin was not present.

Shop Steward Max Mueller reported on the great time at the Cinco de Mayo event at Heritage of Hawk Ridge.

Director Grassmuck also stated the Community Outreach did a fine job preparing the food and drinks for this event.

Director Hawkins motioned to go into closed session for privileged communication at 6:23 p.m., it was seconded by Director Grassmuck. Chairwoman Houston-absent, Director Hawkins-aye, Director Grassmuck-aye.

The board returned to open session at 6:57 p.m. and on a motion of Director Hawkins and second of Director Grassmuck the regular meeting was adjourned. Chairwoman Houston-absent, Director Hawkins-aye, Director Grassmuck-aye.


Frank Grassmuck, Secretary


Stacy Krieger, Recording Secretary