



Minutes of the Regular Meeting of the Board of Directors  
Of the Wentzville Fire Protection District of October 7, 2024

The Regular Meeting of the Wentzville Fire Protection District was held on October 7, 2024, at Wentzville Fire District Headquarters, 502 Luetkenhaus Blvd, Wentzville, MO 63385

Chief Mosher called the meeting to order at 9:29 am.

Open Forum: No one from the public was present.

Chief Mosher called Roll. Three Board Members were present: Director Jennifer Houston, Director Frank Grassmuck, and Director Chad Wilson.

Other attendees included Assistant Fire Chief Mike Scott, Assistant Shop Steward Bryan Notheis, Finance and Human Resource Manager Lisa Potts, and CPA Rick Rognan.

Director Houston motioned to approve the agenda. Director Grassmuck seconded it. Director Houston-aye, Director Grassmuck-aye, Director Wilson-aye.

On a motion from Director Houston and a second by Director Wilson, they approved October 2, 2024, regular meeting minutes. Director Houston-aye, Director Grassmuck-aye, and Director Wilson-aye.

CPA Rognan presented the September Financials, indicating that the benchmark is 75%, and the district is 73.85%, or \$200,316, under budget. The trend is moving in the right direction, as seen in previous years. Revenues all continue to exceed budget; however, are slowing down.

Building permits are below last year; this could be related to interest rates. Growth is slowing down. Many items that are over are related to timing. There are a few line items that we will continue to watch, which may go over, like vehicle maintenance and unscheduled overtime. Public relations/Public Education is over and will stay over because of election expenses; the district had good news at the polls therefore, the money was well spent. Building maintenance overage is due to the timing of payments of items relating to hail damage. The district received an insurance claim payment of approximately \$90,000 in 2023, but the actual payments to the vendors were made in 2024. The district's balance sheet is in a healthy position due to good bottom-line management.

**Old Business:**

No Old Business

**New Business:**

RFPs and price quotes for Station #3 concrete pads were opened. The bids and price quotes will be returned to the committee for review and vetting. A recommendation will be made at the next Board Meeting.

Mar-II Concrete Company: \$32,767

Karenbrock Construction Company: \$19,284

**Officers Report:**

Chief Mosher informed the Board that Ready Rebound would allow for the 30-day termination language, but the fees for the whole year would need to be paid upfront and there would be no refund if terminated early. The Board decided not to renew Ready Rebound for 2025. Chief Mosher presented the call volume report. There were 64 less calls this month than last month, but still 31 more calls to date than 2023 at this time. Chief Mosher presented the permits and inspections report. It is a little slower than last year, but that was expected. He also presented the social media statistics and commended Firefighter Anderson's role in creating social media content videos. Chief Mosher gave the Board an update on the school visits and fire extinguisher training at the high schools.

Assistant Chief Scott reported that all documents have been moved out of Lexipol and we will be canceling that subscription. The district hosted two all-day Search Culture training classes and will be hosting live burns coming up.

Fire Marshal Cuddihee was not present.

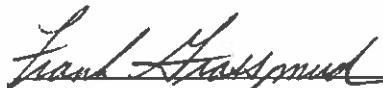
Battalion Chief Browder was not present.

Legal Counsel McLaughlin was not present.

Assistant Shop Steward Notheis stated that October is a very busy month for training and Fire Prevention Education.

Board Report: next meetings are October 15, 2024 at 8:00 a.m.; and October 24, 2024 at 4:30 p.m.

On a motion of Director Houston, seconded by Director Grassmuck, the meeting was adjourned at 9:58 a.m. Director Houston-aye, Director Grassmuck- aye, and Director Wilson- aye.

  
Frank Grassmuck, Secretary

  
Stacy Krieger, Recording Secretary