



Minutes of the Regular Meeting of the Board of Directors
Of The Wentzville Fire Protection District of December 14, 2017

The Regular Meeting of the Wentzville Fire Protection District was held on December 14, 2017 at Station 1 at 502 Luetkenhaus Blvd., Wentzville, MO 63385.

Chief Marlo called the meeting to order at 9:00 a.m.

Open Forum: No one was present.

Roll Call: Chief Marlo called roll. All Board Members were present Chairwoman Jennifer Houston, Director Frank Grassmuck and Director Bob Hawkins. Director Grassmuck was named Acting Chairperson for this meeting.

Also in attendance were Fire Chief Mike Marlo, Assistant Chief John Schneider, Deputy Chief John LeDoux, Fire Marshal Chris Cuddihee, Battalion Chief Willie Meyer, Battalion Chief Michael Scott, Shop Steward Max Mueller, Administrative Assistant Stacy Krieger, as well as CPA Rick Rognan and Legal Counsel McLaughlin.

Director Grassmuck made a motion to approve the agenda; it was seconded by Chairwoman Houston. Chairwoman Houston-aye, Director Hawkins-aye, Director Grassmuck-aye.

Director Grassmuck motioned to approve the open meeting minutes of December 7, 2017; it was seconded by Chairwoman Houston. Chairwoman Houston-aye, Director Hawkins-aye, Director Grassmuck-aye.

Director Grassmuck motioned to approve the closed meeting minutes of December 7, 2017; it was seconded by Chairwoman Houston. Chairwoman Houston-aye, Director Hawkins-aye, Director Grassmuck-aye

On a motion of Director Grassmuck and a second of Chairwoman Houston the bills were approved. Director Grassmuck and Chairwoman Houston did question the \$134.73 overpayment to Cuivre River. Admin Assistant Potts explained it was on the new Station 4 and an overpayment from Layneco. Chairwoman Houston-aye, Director Hawkins-aye, Director Grassmuck-aye.

CPA Rognan presented the November financials indicating the district is doing a phenomenal job, all good news, and outstanding bottom-line management. The district is 9.03% under budget, each 1% is

approximately \$105,000, and therefore the district is \$944,128 under budget. CPA Rognan mentioned the Moody's rating call on Monday stating the district is very close to moving to the next highest level of an AA1 from an AA2, if not this time, for sure in the future. He stated all expense lines are within the benchmark. He stated the bond account will have approximately 3 million in it at the end of the year, of course knowing it is slated to be spent quickly for the rest of the building projects and truck purchases as expected, but there are definitely enough funds to make it through until the bond sale in February. He stated the cash on hand is \$10,288,686.42; this is almost an entire year of expenses, and something to be proud of. CPA Rognan discussed the increasing interest rates and the solid banks the district does business with. He stated the call volume was up 247 calls. Chief Marlo thanked the committees and staff for keeping the budget on track.

Old Business:

Approval of the 2018 Budget. CPA Rognan stated the budget was presented a previous meeting and no changes have been made to that presentation. He asked for approval of the 2018. Director Grassmuck motioned to approve the 2018 budget. It was seconded by Director Hawkins. Chairwoman Houston-aye, Director Hawkins-aye, Director Grassmuck-aye.

Opening of Bids for UTV. Battalion Chief Scott stated one bid was received from Jim Trenary Motor Sports. The proposal was for \$15,558.39. Battalion Chief Scott stated this is a good price and asked the board to move forward and accept the bid. On a motion of Director Grassmuck and second of Chairwoman Houston the board accepted the bid from Jim Trenary. Chairwoman Houston-aye, Director Hawkins-aye, Director Grassmuck-aye. Battalion Chief Scott thanked the board and stated he will continue work with Captain Dwyer, Firefighter Skillman and Captain Browder to finish this project.

New Business:

No New Business

Officers Report:

Chief Marlo shared the front page of the Newstime showing a few of our members honoring a resident chemo patient's last day of treatment. He also stated Joy Howard was here to go over the Moody's call on Monday.

Assistant Chief Schneider discussed the increasing interest rates and stated he is looking at options to move money to the best interest on the district's money. He stated there is a meeting tomorrow with St. Louis Bank to discuss laddering of tax revenue for 2018. He would like to see a more aggressive approach on receiving interest on tax dollars. Assistant Chief Schneider also shared a thank you from the ad committee for Guns and Hoses with the Board.

Deputy Chief LeDoux had nothing to report.

Fire Marshal Cuddihee gave an update on Station 4, stating Charter is being run and Feathershark will start the installs. He hopes to have possession by the end of the year. He stated that the Station 3 project is almost complete. Fire Marshal Cuddihee also stated they are still working on the punch-list for Station 1.

Battalion Chief Meyer reported on the call volume and Santa Details coming up.

Legal Counsel McLaughlin had nothing to report.

Shop Steward Max Mueller reported a dispute between a few employees and the district sponsored HRA Company- Tri-Star. Chief Marlo stated closed session was marked to discuss.

Committee Reports: Battalion Chief Scott thanked the Board for the approval to move forward with UTV. He also reported the formal process for the 2017 AFG grant should be opening soon. Battalion Chief Scott also asked for a signature on a letter to Walmart to receive a grant for Fire Prevention.

Board Report: There was discussion on changing the December 21st meeting to December 20th at 6 p.m. It was agreed to change.

Director Grassmuck motioned to suspend the open meeting at 9:25 a.m. to go into closed for Privileged Communication and Personnel. It was seconded by Director Hawkins. Chairwoman Houston-aye, Director Hawkins-aye, Director Grassmuck-aye

The Board returned to open session at 10:56 a.m. requesting putting out to bid the sale of the gear washer and dryer at the old Station1. At 10:57 a.m. the board adjourned under a motion of Director Grassmuck and a second of Director Hawkins. Chairwoman Houston-aye, Director Hawkins-aye, Director Grassmuck-aye


Frank Grassmuck, Secretary


Stacy Krieger, Recording Secretary

The first part of the report deals with the general situation of the country and the progress of the work during the year.

The second part contains a detailed account of the work done in each of the various departments.

The third part is devoted to a summary of the results of the work and to the conclusions drawn therefrom.

The fourth part contains a list of the names of the persons who have taken part in the work during the year.

The fifth part is a list of the names of the persons who have been appointed to various positions during the year.

The sixth part is a list of the names of the persons who have been promoted during the year.

The seventh part is a list of the names of the persons who have been dismissed during the year.

The eighth part is a list of the names of the persons who have been transferred during the year.

The ninth part is a list of the names of the persons who have been appointed to various positions during the year.

The tenth part is a list of the names of the persons who have been promoted during the year.

The eleventh part is a list of the names of the persons who have been dismissed during the year.

The twelfth part is a list of the names of the persons who have been transferred during the year.