



Minutes of the Regular Meeting of the Board of Directors  
Of The Wentzville Fire Protection District of October 26, 2017

The Regular Meeting of the Wentzville Fire Protection District was held on October 26, 2017 at Station 1 at 502 Luetkenhaus Blvd., Wentzville, MO 63385.

Chief Marlo called the meeting to order at 9:00 a.m.

Open Forum: No one was present.

Roll Call: Chief Marlo called roll. All Board Members were present Chairwoman Jennifer Houston, Director Frank Grassmuck and Director Bob Hawkins.

Also in attendance were Fire Chief Mike Marlo, Assistant Chief John Schneider, Deputy Chief John LeDoux, Battalion Chief Michael Scott, Fire Marshal Chris Cuddihee, Shop Steward Max Mueller, and Truck Committee Chair, Captain Mark Dwyer.

Chairwoman Houston made a motion to approve the agenda with addition of tabling the approval of the closed minutes of October 19<sup>th</sup>; it was seconded by Director Grassmuck. Chairwoman Houston-aye, Director Hawkins-aye, Director Grassmuck-aye.

Chairwoman Houston motioned to approve the open meeting minutes of October 19, 2017; it was seconded by Director Grassmuck. Chairwoman Houston-aye, Director Hawkins-aye, Director Grassmuck-aye.

The approval of the closed meeting minutes of October 19, 2017 was tabled.

There was discussion regarding a bill from Rescue Repair for 9842. Captain Dwyer explained he priced out the \$3,000 valve to several vendors, Leo M Ellebracht and Sentinel. Rescue Repair was the most reasonable. The leak needed to be repaired. The Board thanked Captain Dwyer for ensuring the cost of the repair was within reason and on a motion of Chairwoman Houston and a second of Director Grassmuck, the bills were approved as presented. Chairwoman Houston-aye, Director Hawkins-aye, Director Grassmuck-aye.

Old Business:

Chief Marlo informed the Board the administration reviewed the bids received. It is the recommendation of the administration to award the Bond Advisory Service to WM Financial. Both Piper Jaffray and Stiffel had higher fees. WM Financial recognized the district need to sell \$1,000,000. WM Financial did ask to waive the insurance proposed in the bid request. Legal Counsel McLaughlin reviewed the request and has approved it. CPA Rognan has also provided feedback stating all companies that have bid would be well qualified. It was approved by the Board to accept the proposal from WM Financial. Future bond related issues will be reviewed for advisory services.

There was a lengthy discussion on the remodel at Station 3. All work is progressing nicely. Chief Marlo stated as discussed at the last meeting numbers for additional work have been received. The Board approved several months ago a remodel project not to exceed \$200,000. The project is coming in below. However with any remodel items come up. Chief Marlo is asking the Board for additional funds to complete the office/TV room change, for miscellaneous electric, IT/Phone items, tile, painting, signage, street lights and TVs. The total including the additional items will be \$179,422, still under the \$200,000 ceiling. The Board agreed to the additional expenses and to move forward with the remodel.

#### New Business:

Chief Marlo presented the Board with the renewal of the Medical Director Agreement with SSM. He stated the agreement has been review by Captain Chris Boggs and Legal Counsel McLaughlin. The only change was updating the district's address. Everything else remains the same and the cost is free to the district. Chairwoman Houston asked about the relationship between the district and the medical director and was told there is a good working relationship. Chairwoman Houston asked about the length of the contract, and it is a three year contract. On a motion of Chairwoman Houston and a second of Director Grassmuck the renewal of the Medical Director Agreement with SSM was approved. Chairwoman Houston-aye, Director Hawkins-aye, Director Grassmuck-aye. The Board provided Chief Marlo with permission to sign the document.

#### Officers Report:

Chief Marlo informed the Board Kyle Boggs with the district's priority for the St. Charles County Fire Academy, but had two additional submission if the Board so agreed. The district would submit and it would be responsibility of the Fire Academy to contact if space was available. The two individuals are Scott Tallyn and Lauren Exum. Scott Tallyn was recommended by Scott Dee and Lauren Exum was recommended by Chief Ron MacKnight. The Board agreed to submit the individuals' names for a chance to attend the St. Charles County Academy.

Assistant Chief Schneider reported he and labor representatives met with Foundation Wealth Management to discuss and demo a portal which will be made available to members as a financial tool. Assistant Chief Schneider also shared Kevin Cunneen will be coming to the next meeting discuss insurance renewals. He also shared that next Tuesday; the crews will be out in the neighborhoods delivering candy for Halloween.

Assistant Chief Schneider also invited the Board to a Movie Night hosted by the Community Outreach on Saturday October 27 at 5:30.

Deputy Chief LeDoux reported he is working with the Shop and Training Committee members to establish the Wentzville way, something that has been in the works for several years.

Fire Marshal Cuddihee reported Alt 1 at Station 1 is wrapping up soon. He also shared that Station 4 is nearing completion and they may be able to move in the first of December. Fire Marshal Cuddihee also stated he will be working with the City of Wentzville and the City of Lake Saint Louis to get escrows back. He stated Inspector Mosher is doing a nice job over seeing Station 3 and it is 90% complete. Fire Marshal Cuddihee also shared he has been working on a punch list for Station 1.

Battalion Chief Scott reported he received notice the district will be receiving the MEM matching grant. This was written for an ATV with a skid unit for patient transport and water hauling for brush fires. He also informed the Board he will be closing out the 2016 AFG grant in a few weeks, after five members attend a peer fitness training in early November. Battalion Chief Scott stated four of his crew members have been attending a swift water class this week in High Ridge and Eureka on the Big River. The Board thanked Battalion Chief Scott for his efforts on the grants.


Legal Counsel McLaughlin was not present.

Shop Steward Max Mueller shared the Community Outreach purchased \$19,700 worth of coats for the kids of the Wentzville School District. They will be passing them out on November 11<sup>th</sup> from 9-11. .

There were no committee reports.

Chairwoman Houston motioned to go into closed session at 9:30 a.m. for Real Estate, and Personnel. It was seconded by Director Grassmuck. Chairwoman Houston-aye, Director Hawkins-aye, Director Grassmuck-aye. Director Hawkins stated he could not attend closed session.

The Board returned to open session at 10:34 a.m. and at 10:35 a.m. Chairwoman Houston motioned to adjourn. It was seconded by Director Grassmuck. Chairwoman Houston-aye, Director Hawkins-absent, Director Grassmuck-aye

  
Frank Grassmuck, Secretary

  
Stacy Krieger, Recording Secretary