



Minutes of the Regular Meeting of the Board of Directors  
Of The Wentzville Fire Protection District of July 13, 2017

The Regular Meeting of the Wentzville Fire Protection District was held on July 13, 2017 at Station 1 at 209 West Pearce Blvd, Wentzville, MO 63385.

Chairwoman Houston called the meeting to order 6:00 p.m.

Pledge of Allegiance was led by Chief Marlo

Open Forum: No one was present.

Roll Call: Chief Marlo called roll. Chairwoman Jennifer Houston and Director Frank Grassmuck were present. Director Bob Hawkins was absent.

Also in attendance were Fire Chief Mike Marlo, Deputy Chief John LeDoux, and Fire Marshal Chris Cuddihee.

On a motion of Chairwoman Houston and a second of Director Grassmuck the Regular Minutes of July 6, 2017 were motioned to approve. Chairwoman Houston-aye, Director Hawkins-absent, Director Grassmuck-aye.

On a motion of Chairwoman Houston and a second of Director Grassmuck, the Closed Meeting Minutes of July 6, 2017 we motioned to approved. Chairwoman Houston-aye, Director Hawkins-absent, Director Grassmuck-aye.

Chairwoman Houston made a motion to approve the agenda as presented; it was seconded by Director Grassmuck. Chairwoman Houston-aye, Director Hawkins-absent, Director Grassmuck-aye.

On a motion of Chairwoman Houston and a second of Director Grassmuck, the bills were approved as presented. Chairwoman Houston-aye, Director Hawkins-absent, Director Grassmuck-aye.

CPA Rognan presented the June Financial report as well as Preliminary Assessment numbers for tax rates. He compared last year numbers to the preliminary 2017. There is a \$157 million increase in growth of assessment. Personal Property has a \$28 million increase. The district actually is rolling the tax rate back .0009, on debt service we could collect .24 but only need .155, to make the payment. This keeps the tax rate in line as promised to the residents. This is all good news for residents of Wentzville. He informed the Board new construction is \$48 million which is a substantial number for new growth.

CPA Rognan then presented the June Financial Report on page 2 is the financial statement grid. We are half way through the year so the benchmark is 50%. We are at 49.63% of budget, there were three payrolls in June so the spending goes backwards, however will trend back lower. No reason to believe the district will be over budget. Page 3 is revenue and expense grid up \$711,000 from last year; this is due to increase in staffing and items paid in the front half of the year. Building permits are down a little below from last year, but just a snapshot, we will meet. Interest was met what was budgeted. 4.8% above last year in revenue. Expenses equipment maintenance may go over will have to watch. This category is running Mid-September numbers. Chief Marlo stated he talked to Captain Dwyer who is aware. Discussed other categories ahead, those are timing. Unscheduled overtime is still below, but we are in vacation season and will see substantial more in the next few months. Page 15 is the bond retirement, we will sell the additional bond next year, and this is on target. Page 16 is bond expenses 8.9 million still to spend. Cash reserve is a good snapshot 13.2 million in reserve at this time, \$10 million last year. 15.4 months in reserve. All banks are in good standing and have money collateralized properly. Interest is up to 1% at Reliance. Page 21 is due diligence, we have two strong banks. Page 24 is the summary of permits, down between this year and last but will change. Call volume is up 103 from last year. Recommendation is to continue to stay conservative.

Old Business:

Open bids for Station 3 remodel. Four bids came in before the deadline.

Task Construction \$173,000

TS Banze Construction \$124,474.24

Demien Construction \$139,890

AME Construction \$146,331

The bids will go back to the committee for review and recommendation to the Board at a later meeting.

New Business:

No new business

Officers Report:

Chief Marlo had nothing to report

Assistant Chief Schneider on vacation

Deputy Chief LeDoux had nothing to report

Fire Marshal Cuddihee reported a meeting with Captain Marlo and Battalion Chief Hutson on Emergency Reporting software; Fire Marshal Cuddihee provided input on Fire Prevention needs for occupancy and inspections. Works well with and without WIFI. Fire Marshal Cuddihee stated the short time use of the Ap seems cleaner and more user friendly. Also there was a meeting with St. Charles County for hydrant, FDC and access doors in the District. Monica with the County will be great resource. Firefighter Hakenewerth will be working with a county ap to identify the hydrants. Director Grassmuck who is using Emergency Reporting software and was told Wright City, Lake Saint Louis and Cottleville have all changed from Firehouse.

Acting Battalion Chief had nothing to report. The Battalion Chief was on vacation

Legal Counsel McLaughlin had nothing to report.


Labor had nothing to report.

Committee Members had nothing to report

Board had nothing to report.

Chairwoman Houston motioned to suspend the Regular Board Meeting to go into closed for Real Estate at 6:25 p.m. It was seconded by Director Grassmuck. Chairwoman Houston-aye, Director Hawkins-absent, Director Grassmuck-aye

Board returned to open at 6:45 p.m. announcing the board accepted the offer for the sale of Peine Road Property at \$230,000. On a motion Chairwoman Houston the Regular Meeting was adjourned at 6:46 p.m. it was seconded by of Director Grassmuck. Chairwoman Houston-aye, Director Hawkins-absent, Director Grassmuck-aye.

  
Frank Grassmuck, Secretary

  
Stacy Krieger, Recording Secretary