



Minutes of the Regular Meeting of the Board of Directors
Of The Wentzville Fire Protection District
March 23, 2017

The Regular Meeting of the Wentzville Fire Protection District was held on March 23, 2017 at Station 1 at 209 West Pearce Blvd, Wentzville, MO 63385.

Director Hawkins called the meeting to order 6:04 p.m.

Pledge of Allegiance was led by Director Hawkins.

Open Forum: No one was present.

Roll Call: Chief Marlo called roll. Chairwoman Jennifer Houston was absent. Director Frank Grassmuck was present. Director Bob Hawkins was present.

Also in attendance were Fire Chief Mike Marlo, Assistant Chief John Schneider, Deputy Chief John LeDoux, Battalion Chief Mike Scott, Fire Marshal Chris Cuddihee, Shop Steward Jesse Hakenewerth, as well as Firefighter Paramedic Mike Szarwinski and CPA Rick Rognan.

Director Hawkins made a motion to approve the agenda with the addition of AIA Document Letter drafted by Legal Counsel McLaughlin under Old Business; it was seconded by Director Grassmuck. Chairwoman Houston-absent, Director Hawkins-yea, Director Grassmuck-yea.

On a motion of Director Hawkins and a second of Director Grassmuck the Regular Minutes of March 16, 2017 were motioned to approve. Chairwoman Houston-absent, Director Hawkins-yea, Director Grassmuck-yea.

On a motion of Director Hawkins and a second of Director Grassmuck, the Closed Meeting Minutes of March 16, 2017 were motioned to approve. Chairwoman Houston-absent, Director Hawkins-yea, Director Grassmuck-yea.

Director Hawkins made a motion to approve the bills as submitted. The motion was seconded by Director Grassmuck. Chairwoman Houston-absent, Director Hawkins-yea, Director Grassmuck-yea.

CPA Report was presented by CPA Rognan for February. He reminded the Board the benchmark for February is 16.7%. At this time the district is at 21.04% or 4.34% over budget, in dollars this is \$454,000 over budget. Compared last year we are more under budget and the trend is downward from here due to upfront payments. Revenue categories 95.81% collected. The district has collected \$613,000 in revenue above last year, all good news. Timing is why some of the expenses columns are over budget. On the bond side, 1.3 million has been spent so far, an estimated 13 million to be spent out of the bond on capital improvements this year. The cash is 16 million, up 4 million from last year. Pledges are all appropriate with Reliance and Saint Louis Bank only has to be a dollar positive. Calls are up 68 in the first two months of the year. Permits are still coming in. Recommendation stay conservative, anticipate being under budget by year in.

Old Business:

The Board approved moving forward with the alternate for Station 1 Training at a past board meeting as long as it is economically feasible as time moves forward. It is now time to sign the documents. Chief Marlo stated he has the pay ap in hand, and now has a letter to attach with AIA document prepared by Legal Counsel McLaughlin. Chief Marlo read the letter to Kevin Lamb. There was discussion with regard to the wording of the letter. Director Hawkins would like to re-word the attached letter. It was asked to table to move to closed with this discussion as it relates to privileged communication.

New Business:

Senate Bill 711 was presented by CPA Rognan. He informed the Board this is an odd year or reassessment year, the district is to file a non-binding estimated tax rates each year. CPA Rognan provided documentation and went over the numbers as received by the County to establish this non-binding preliminary tax rate. Director Hawkins motioned to 2017 Preliminary Non-Binding tax rate. It was seconded by Director Grassmuck. Chairwoman Houston-absent, Director Hawkins-yea, Director Grassmuck-yea.

Officers Report:

Chief Marlo informed the Board of a meeting with Huntleigh McGehee regarding replacing Quality Benefits. The benefits committee interviewed three vendors and will be bringing a recommendation at an upcoming meeting. There was discussion as to repercussions to be assessed by Quality Benefits for the losses. Chief Marlo also shared a letter from First Assembly for a First Responder gathering. He also shared Paula had two new grandbabies this week and was able to be there for both births and returned to work today.

Assistant Chief Schneider stated the crews are going on GM tours. He also informed the Board the Fire Chief of GM has a fire brigade vehicle to donate to us, if the Board so agrees, it would be a tool for training. It has been maintained well. Assistant Chief Schneider will bring more about the opportunity at a later meeting.

Deputy Chief LeDoux has been doing hazmat training, and building tours. Crews are busy.

Fire Marshal Cuddihee reported he has had two productive contractors meetings. Permitting is all completed at Station 4. Fire Marshal Cuddihee also reported Bryan Mason has put in his two weeks with FGM. He stated Tim, Bryan's boss is taking over the role Bryan has had, nothing will affect our district.

Battalion Chief Scott reported crews have run 998 calls which is 62 calls ahead of last year. He reported on the grant side, he and stated he has been looking at other opportunities. FEMA is looking at the first of April for awarding 2016 grants.

Legal Counsel McLaughlin had nothing to report.

Labor had nothing to report.

Committee Member, Captain Browder updated the board on enhancing our Brush Fire capabilities stating new equipment is being added. Brush fires are up and it is well needed.

Board Report had nothing to report.

Director Hawkins motioned to amend the agenda a second time to go into closed for Privileged Communications, it was seconded by Director Grassmuck. Chairwoman Houston-absent, Director Hawkins-yea, Director Grassmuck-yea.

Director Hawkins then motioned suspend the Regular Meeting to go into closed for Privileged Communications at 6:50 p.m. it was seconded by Director Grassmuck. Chairwoman Houston- absent, Director Hawkins-yea, Director Grassmuck-yea.

The Board returned to open session at 7:20 p.m. and on a motion of Director Hawkins and second of Director Grassmuck the board adjourned the Regular Meeting. Chairwoman Houston- absent, Director Hawkins-yea, Director Grassmuck-yea.


Frank Grassmuck, Secretary


Stacy Krieger, Recording Secretary