



Minutes of the Regular Meeting of the Board of Directors  
Of The Wentzville Fire Protection District  
November 10, 2016

The Regular Meeting of the Wentzville Fire Protection District was held on November 10, 2016 at 6:00 p.m. at 209 West Pearce Boulevard

Director Grassmuck called the meeting to order at 6:00 p.m.

Pledge of Allegiance was led by Chief Marlo.

Open Forum: No one was present.

Roll Call: Chief Marlo called roll. Two Board Members were present, Director Frank Grassmuck in person and Director Bob Hawkins via the telephone. Chairwoman Houston was excused.

Also in attendance were Chief Mike Marlo, Assistant Chief John Schneider, Deputy Chief John LeDoux, Fire Marshal Chris Cuddihee, and Battalion Chief Joe Hutson. CPA Rick Rognan was also present.

Director Grassmuck made a motion to approve the agenda as presented. It was seconded by Director Hawkins. Chairwoman Houston-absent, Director Hawkins-yea, Director Grassmuck-yea.

On a motion of Director Grassmuck and a second of Director Hawkins the Regular Meeting Minutes of November 3, 2016 were motioned to approve. Chairwoman Houston-absent, Director Hawkins-yea, Director Grassmuck-yea.

Director Grassmuck made a motion to approve the bills as submitted. The motion was seconded by Director Hawkins. Chairwoman Houston-absent, Director Hawkins-yea, Director Grassmuck- yea.

CPA Rognan gave the October Financial report. On page two it shows the district is 7.73% under budget or \$638,927 compared to last year at this time when the district was 2.92% under budget, great job through bottom line management. All revenue categories have been met and the Inspection is doing an outstanding job. This show the very conservative nature of this budget as the district is \$517,922 above revenue budgeted. Expenses are all falling in line, spending less than bringing in. Cash balances are good; page 17 shows 11 months in the bank compared to 4 months at this time last year. The money is all pledged and secured positively. The banks are rated very well. CPA Rognan complimented the district on their diligence

and watchful eye on the budget. He also reported the district is 258 more calls above last year. Tremendous job, continue to be conservative; the district is in a good position because of the great leadership stated CPA Rognan.

Old Business:

No Old Business

New Business:

CPA Rognan presented a draft copy of the budget for 2017. The committees have done a lot of work on this presentation. Tax dollars were been approved in September. Building permits is a conservative number, but strongly believe the district will do better, same with the interest rate. He reminded the Board of the addition of new nine firefighter/paramedics, new buildings and new trucks which will have an effect on the salaries, benefits, and liability insurance. Unscheduled overtime is going up and because of manpower, and anticipation of fire prevention inspections and hydrants. He went through each line item. Some line items came in less than in budgeted in 2016; historical data and a forward thinking process were used to allocate funds for the line items. Utilities have gone up, however, the district will re-evaluate after a full year of having new stations on line. The district still anticipates putting money in reserve 2017. Anticipate having \$7.1 million which will be 68% of the expenses in budget year 2017. The reserve is earmarked on page 25 of the October financial statement for future appropriations. In January the district will allocate additional reserve funds. CPA Rognan also reviewed the Bond Budget for 2017, going through the expenditure appropriation for tele-staffing, mid mount platform, rescue pumper, equipment, body armor, and construction for station 1 and 4 and a remodel station 3. This is not authorization to spend this is an appropriation of fund for bond. The district will be selling an additional \$9.25 million in January of the \$30 million approved by voters.

Officers Report:

Chief Marlo reported on the 2017 GO being circulated, comments need to be back to Gilmore Bell by November 17<sup>th</sup>. The Chief of O'Fallon Fire thanked the district for participating in their Fire Safety Day. He also stated he received a thank you from Rosenebauer for purchasing two new apparatus. Chief Marlo thanked the Truck Committee for going to Minnesota. He also conveyed a message from Sue the Cake Lady who thanked the district and Angel Rubio's family for allowing her to sit with them on at the Trivia Night. There were also two addition thank you letter received from letters sent for losses. Chief Marlo also invited the Board to be present when the City of Wentzville is being highlighted by Show Me St. Louis Monday at 1 pm, and will air on Wednesday at 11 am. They will be using the new Station 5 as a backdrop.

Assistant Chief Schneider reported the coat drive was mention in the Newstime.

Deputy Chief LeDoux had nothing to report.

Fire Marshal Cuddihee reported on changes orders. Director Hawkins asked if they match up and stated he is good with it for remediation of soil. Pre-Bid Meeting was changed from Station 5 to Station 2. He stated 2 and 5 are wrapping up quick. Fire Marshal Cuddihee reported on a letter received from SCI regarding Station 1. He also gave an update on two fires he investigated this past week.

Battalion Chief Huston had nothing to report.

Legal Counsel McLaughlin nothing to report

Labor: nothing to report

Committee Reports, Captain Kersting reported on the trip to Minnesota to Rosenbauer.

Director Grassmuck motioned to adjourn at 6:41 p.m. It was seconded by Director Hawkins. Chairwoman Houston-absent, Director Hawkins-yea, Director Grassmuck- yea



Frank Grassmuck, Secretary



Stacy Krieger, Recording Secretary