



Minutes of the Regular Meeting of the Board of Directors  
Of The Wentzville Fire Protection District  
October 13, 2016

The Regular Meeting of the Wentzville Fire Protection District was held on October 13, 2016 at 6:00 p.m. at 1855 Peine Road.

Chairwoman Houston called the meeting to order at 6:00 p.m.

Pledge of Allegiance was led by Chief Marlo.

Open Forum: No one was present.

Roll Call: Chief Marlo called roll. All three Board Members were present, Chairwoman Jennifer Houston, Director Frank Grassmuck and Director Bob Hawkins.

Also in attendance were Chief Mike Marlo, Assistant Chief John Schneider, Deputy Chief John LeDoux, Fire Marshal Chris Cuddihee, Battalion Chief Michael Scott and Shop Steward Jesse Hakenewerth. Also in attendance was CPA Rick Rognan.

Chairwoman Houston made a motion to approve the agenda as presented. It was seconded by Director Grassmuck. Chairwoman Houston-yea, Director Hawkins-yea, Director Grassmuck-yea.

Chairwoman Houston motioned to approve the Regular Meeting Minutes of October 6, 2016. It was seconded by Director Grassmuck. Chairwoman Houston-yea, Director Hawkins-yea, Director Grassmuck- yea.

On a motion of Chairwoman Houston and a second of Director Grassmuck the Closed Meeting Minutes of October 6, 2016 were approved. Chairwoman Houston-yea, Director Hawkins-yea, Director Grassmuck-yea.

Chairwoman Houston made a motion to approve the bills as submitted. The motion was seconded by Director Grassmuck. Chairwoman Houston-yea, Director Hawkins-yea, Director Grassmuck- yea.

CPA Rognan gave his report on the September Financials. The district is 5.97% under budget or \$493,000 compared to last year at this time when the district was 1.42% under budget. All revenue categories have been met, this show the very conservative nature of this budget. Only a few expenses are over the 75% mark, many again are timing issues. Capital projects were on target to be on budget as well. Cash balances are

good; there is a full year of expenses in the reserve. The money is all pledged and secured positively. The banks are rated very well. CPA Rognan complimented the district on their diligence and watchful eye on the budget. He also reported the district is 303 calls above last year. Continue to be conservative; the district is in a good position because of the great leadership stated CPA Rognan.

Old Business:

No Old Business

New Business:

Station #2 Tour, Fire Marshal Cuddihee lead the tour. There was a discussion after the tour, the Board is very proud of the results of the station. The Board thanked everyone involved to produce such a great facility. The Board spoke to the watchful eye of the budget during the building process.

Officers Report:

Chief Marlo reported he attended the Friends of the Local event last Saturday. It was a well-attended nice event.

Assistant Chief Schneider reported on a record retention policy draft, from Legal Counsel and will be presenting soon for review.

Deputy Chief LeDoux reported on the new hire interviews stating they were conducted this week.

Fire Marshal Cuddihee reported on a change order he is working on. He also reminded Pay Ap 9 is being reviewed, will be ready for payment next week. There was a discussion regarding the New Station #1 build. There was also discussion regarding the force main for the house next to Station #2. October 17<sup>th</sup> there is a Board Meeting at Lake Saint Louis regarding the new build for Station #4 Fire Marshal Cuddihee plans on attending. Fire Marshal Cuddihee recognized Kenny Marquart for all the work he has done to get things ordered for the new stations.

Battalion Chief Scott reported he started the application for 2016 AFG Grant. He is writing for the training facility at Station 1.


Legal Counsel McLaughlin nothing to report

Labor: Shop Steward Hakenewerth thanked everyone for accomplishing the facility they are in. He also thanked Community Outreach for the great job they did over the weekend at the Octoberfest.

Committee Reports no report.

Chairwoman Houston motioned to go into closed session. It was seconded by Director Grassmuck.  
Chairwoman Houston-yea, Director Hawkins-yea, Director Grassmuck- yea

The Board returned to open session and Chairwoman Houston motioned to adjourn at 7:51 p.m. with nothing to announce. The motion was seconded by Director Grassmuck. Chairwoman Houston-yea, Director Hawkins-yea, Director Grassmuck- yea.

  
Frank Grassmuck, Secretary

  
Stacy Krieger, Recording Secretary