



Minutes of the Regular Meeting of the Board of Directors  
Of The Wentzville Fire Protection District  
August 11, 2016

The Regular Meeting of the Wentzville Fire Protection District was held on August 11, 2016 at 6:00 p.m. at Fire Station 1 at 209 West Pearce Blvd, Wentzville MO 63385.

Director Hawkins called the meeting to order at 6:00 p.m.

Pledge of Allegiance was led by Director Hawkins.

Chaplain Reagan offered a pray.

Open Forum: No one was present.

Roll Call: Director Hawkins called roll. Two Board Members were present, Director Frank Grassmuck and Director Bob Hawkins. Chairwoman Jennifer Houston was excused.

Also in attendance were Chief Mike Marlo, Assistant Chief John Schneider, Deputy Chief John LeDoux Battalion Chief Joe Hutson, Fire Marshal Chris Cuddihee, and Shop Steward Jesse Hakenewerth. Also present was Battalion Chief Mike Scott and Firefighter Paramedic Mike Szarwinski, as well as Firefighter EMT Mark Dwyer, CPA Rick Rognan and Chaplain Phil Reagan.

Director Hawkins made a motion to approve the agenda as presented. It was seconded by Director Grassmuck. Chairwoman Houston- absent, Director Hawkins-yea, Director Grassmuck- yea.

On a motion of Director Hawkins and a second of Director Grassmuck the Regular Meeting Minutes of August 4, 2016 were motioned to approve. Chairwoman Houston-absent, Director Hawkins-yea, Director Grassmuck-yea.

Director Hawkins made a motion to approve the bills as submitted. The motion was seconded by Director Grassmuck. Chairwoman Houston-absent, Director Hawkins-yea, Director Grassmuck- yea.

July CPA Report was presented by CPA Rick Rognan. As of 1.94% under budget, which is \$160,000 under. Compared to last year Director Hawkins recapped the trending from last year, the district anticipates being in the same ballpark of last year under budget by at least 4.63%. All revenues have been budgets have been met. The district remains conservative. Everything is on track, only a few categories are above budget, most are timing issues. Director Hawkins stated half way through the year and under budget. He went page by page. He prepared the Board for asking to release the sale another nine million two hundred and fifty again January 2017. Goal is to make the current bond sustain for as long as the district can. There is 13.4 month in reserve, this almost 7 months above last year. He informed the Board that the banks have our money well collateralized. The district is up 213 calls through July and as the district grows this will increase.

CPA Rognan also walked through the capital project analysis to provide information to the Board as to where the district is regarding the bond proceeds used and to be used. Three big projects still to be completed. He then provided information as what is expected for the future, Station 1, Station 4, Ladder Truck, Inspector Vehicle, Body Armor, Communication needs, general reimbursements from COPS payout. The projection after the \$30 million is issued to be remaining for future capital projects is \$908,000 remaining from analysis. Director Hawkins discussed Station 1 build-out; he stated he would not like to get below \$500,000 to have in the bond account. The training facility was a big discussion for future needs. The Board appreciated seeing how funds have been allocated. Assistant Chief Schneider stated he reviewed materials used to educate the residents on the bond proceeds and stated the district is on target for what we set out to do. Director Grassmuck questioned the 6.3 Lamb bid at vs. the 6.8 in his analysis, it was explained that 6.8 included FGM and soft cost associated with the Station 1 project.

#### Old Business:

Director Hawkins made a motion to approve contract for Station 1 with Lamb to be the General Contractor. The motion was seconded by Director Grassmuck. Chairwoman Houston-absent, Director Hawkins-yea, Director Grassmuck- yea

Assistant Chief Schneider provided an update and recommendation for Station Alerting. He stated it is important to have compatible technology with the CAD system from St. Charles County Emergency Communications. Battalion Chief Scott has talked with many using Com Tech systems and which have been tested. The committee's recommendation is to go with Com-Tech for all station alerting. Director Hawkins reiterated Legal Counsel has been notified and the Station Alerting is coming in within budget. The Board, Director Hawkins and Director Grassmuck approved the purchase of Station Alerting through Com-Tech.

Assistant Chief Schneider also gave an update on the Pension Plans 401/457. The recommendation is for Foundation Wealth Management out of Clayton. He stated their fee structure is .36 vs. the current fee structure is .92. The committee recommends their services for a period of two years, 2017 through the end of 2018. Legal Counsel is looking at exit strategies with current company. Director Hawkins asked about fiscal meetings and was told they will provide quarterly meetings. Director Hawkins and Director Grassmuck approved to move forward with Foundation Wealth Management. Chief Marlo stated he has been in



discussions with Legal about the TPA per Chairwoman Houston and Legal is reviewing. Chairwoman Houston-absent, Director Hawkins-yea, Director Grassmuck- yea

No New Business

Firefighter Dwyer asked for permission to put out to bid the Pumper and Ladder. Director Hawkins made a motion for the pumper and ladder to go out to bid. It was seconded by Director Grassmuck. Chairwoman Houston-absent, Director Hawkins-yea, Director Grassmuck- yea

Officers Report:

Chief Marlo reported he attended Planning & Zoning at the City of Wentzville, wet basin to dry basin, the planning zoning unanimously agreed. The Legion Hall wants to be partners with the district and look forward to being neighbors. Chief Marlo requested that there be no meeting next week, because there is nothing pressing.

Assistant Chief Schneider had nothing to report.

Deputy Chief LeDoux reported last week the hiring process was released last week. There has been a lot of interest and questions.

Fire Marshal Cuddihee reported on Bax's meeting with Lake Saint Louis.


Battalion Chief Joe Hutson is working with tele-staffing, system is up and running, advanced items are set up September 1 looking to go automated.

Legal Counsel McLaughlin had nothing to report.

Shop Steward Hakenewerth had nothing to report.

Committee Report nothing to report.

Director Hawkins motioned to adjourn at 6:40 p.m. It was seconded by Director Grassmuck. Chairwoman Houston-absent, Director Hawkins-yea, Director Grassmuck- yea.

  
Frank Grassmuck, Secretary

  
Stacy Krieger, Recording Secretary