



Minutes of the Regular Meeting of the Board of Directors
Of The Wentzville Fire Protection District
August 25, 2016

The Regular Meeting of the Wentzville Fire Protection District was held on August 25, 2016 at 6:00 p.m. at Fire Station 1 at 209 West Pearce Blvd, Wentzville MO 63385.

Director Hawkins called the meeting to order at 6:00 p.m.

Pledge of Allegiance was led by Director Hawkins.

Open Forum: No one was present.

Roll Call: Chief Marlo called roll. Two Board Members were present, Director Frank Grassmuck and Director Bob Hawkins. Chairwoman Jennifer Houston was excused.

Also in attendance were Chief Mike Marlo, Assistant Chief John Schneider, Deputy Chief John LeDoux Battalion Chief Mike Scott, Fire Marshal Chris Cuddihee, and Shop Steward Jesse Hakenewerth. Also present was Captain Chris Browder, Firefighter Paramedics Mike Szarwinski, Bobby Nash as well as Firefighter EMT Mark Dwyer.

Director Hawkins made a motion to approve the agenda with the addition of two items under Old Business: PARS/Mass Mutual Letters of Termination and COP Satisfaction and Discharge documentation. It was seconded by Director Grassmuck. Chairwoman Houston- absent, Director Hawkins-yea, Director Grassmuck-yea.

On a motion of Director Hawkins and a second of Director Grassmuck the Regular Meeting Minutes of August 11, 2016 were motioned to approve. Chairwoman Houston-absent, Director Hawkins-yea, Director Grassmuck- yea.

Director Hawkins made a motion to approve the bills as submitted. The motion was seconded by Director Grassmuck. Chairwoman Houston-absent, Director Hawkins-yea, Director Grassmuck- yea.

Old Business:

Chief Marlo presented the ComTech Agreement to be signed. This is the contract/agreement to pay for Station Alerting. Director Hawkins confirmed Legal Counsel McLaughlin and CPA Rognan have seen and are in agreement.

Chief Marlo asked the Board to sign the termination letters for PARS and Mass Mutual. PARS is the pension vendor, Mass Mutual is where the money is held. These letters have been drafted via Assistant Chief Schneider and Legal Counsel McLaughlin. The Board signed. Director Grassmuck asked if fees are being charged, it was stated there is a potential of a \$250 termination fee. However the Board will be asking for this to be waived.

Commerce Trust Company Lease Agreement/Purchase Agreement Satisfaction and Discharge paperwork was asked to be signed by the Secretary of the Board. Director Grassmuck executed. These documents complete the Certificate of Purchase agreement paid off in July of 2015.

New Business:

Assistant Chief Schneider stated there have been discussions with Lamb as to where the station projects stand. He proposed two dates to the Board for operational starts of the new stations. Those dates are Tuesday October 11th for Station 2 and Wednesday January 11, 2017 for Station 5. Captain Browder and Reverend Phil are working on ceremonial items for the stations. Assistant Chief Schneider stated the budget and staffing have been reviewed for both of these dates. Director Hawkins would like to know where the stations are cost wise since it is the end of September. Assistant Chief Schneider stated Fire Marshal Cuddihee is willing to take the Board on a tour. He also informed the Board Fire Marshal Cuddihee recently cut the grass at Station 5 in response to a citizen complaint. Director Hawkins made a motion to approve the operational date of Tuesday October 11 for Station 2; it was seconded by Director Grassmuck. Chairwoman Houston-absent, Director Hawkins-yea, Director Grassmuck- yea. Director Hawkins also made a motion to approve operational date of January 11, 2017 for Station 5; it was seconded by Director Grassmuck. Chairwoman Houston-absent, Director Hawkins-yea, Director Grassmuck- yea.

Officers Report:

Chief Marlo reported on a complaint received from a citizen regarding an incident she felt was a result of an incident 9814 was responding to near Wentzville Parkway and West Pearce. Chief Marlo stated he investigated the incident and no negligence occurred. The Board agreed an apology can be made.

He also reported on a letter sent from the Meadows of Williamsburg thanking 9834's crew for National Night.

Chief Marlo shared there will be five Thursdays in September. Chairwoman Houston has suggested to not having a meeting on September 1st. The Board all agreed the September meetings will be 8, 15, 22 and 29.

Chief Marlo presented the tax rates which have been posted in the paper and scheduled for a Tax Hearing on September 15th; this has all been through CPA Rognan and Legal Counsel McLaughlin.

Assistant Chief Schneider had nothing to report.

Deputy Chief LeDoux reported he is still working on Target Solutions and is looking for a soft use opening in September. He also reported application collection will September 5, 6, 7 and he will have a report on the 8th.

Fire Marshal Cuddihee on vacation.

Battalion Chief Mike Scott reported they have been attending EMS training. He also reported he is working on the grant received, and is working on the next AFG grant and another grant opportunity. He reported the crews have run 2711 calls to date. Chief Marlo thanked Battalion Chief Scott for working to get the district the grant for \$180,000. The Board also thanked him as well.

Legal Counsel McLaughlin had nothing to report.

Shop Steward Hakenewerth stated they are working on a lot of things through planning.

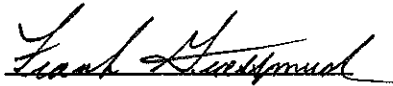
Committee Report Firefighter Paramedic Szarwinski reported on some events coming up: October 1 is the 4th annual trivia night doors open at 6 pm. He also shared the Downtown Business Association Fall Festival is October 8th and 9th, the Community Outreach will selling Brats and Sauerkraut. October 28th a movie night and trick or trot at Station 1 in connection with the City of Wentzville. The district will also be hosting Halloween events on the 31st.

Firefighter Dwyer gave an update on the Command Lights on the new Rosenbauers. 9842 went to Peterbuilt again for the exhaust system. He reported the bids are out for the Bucket Truck and Ladder and due back on September 15th.

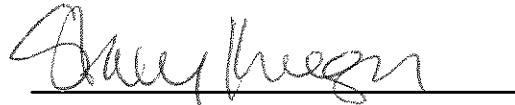
Captain Browder reported on equipment, and informed the Board that the district purchased a hose tester. He also reported on pressure regulators being purchased that support new pressure from bottles. Battalion Chief Scott reported on fire gear, and the contract with Honeywell stating our contract for turnaround is very short in comparison to other contracts. According to our rep (Leo M. Ellebracht) and the manufacturer (Honeywell) they will accept a letter for extension with same parameters on the current contract. Battalion Chief Scott has talked with Legal Counsel and this is can be done.

Director Hawkins made a motion to go into closed session at 6:10 p.m. to discuss Privileged Communications. It was seconded by Director Grassmuck. Chairwoman Houston-absent, Director Hawkins-yea, Director Grassmuck- yea.

The Board returned to open session at 7:04 p.m. with nothing to discuss. Director Hawkins motioned to adjourn at 7:05 p.m. It was seconded by Director Grassmuck. Chairwoman Houston-absent, Director Hawkins-yea, Director Grassmuck- yea.



Frank Grassmuck, Secretary



Stacy Krieger, Recording Secretary