



Minutes of the Regular Meeting of the Board of Directors
Of The Wentzville Fire Protection District
June 16, 2016

The Regular Meeting of the Wentzville Fire Protection District was held on June 16, 2016 at 6:00 p.m. at Fire Station 1 at 209 West Pearce Blvd, Wentzville MO 63385.

Chairwoman Houston called the meeting to order at 6:00 p.m.

Pledge of Allegiance was led by Chief Marlo.

Open Forum: No one was present.

Roll Call: Chief Marlo called roll, All three Board Members were present, Chairwoman Jennifer Houston, Director Bob Hawkins as well as Director Frank Grassmuck.

Also in attendance were Chief Mike Marlo, Assistant Chief John Schneider, Deputy Chief John LeDoux, Battalion Chief Willie Meyer as well as CPA Rick Rognan and District Auditor, Keith Slusser

Chairwoman Houston made a motion to approve the agenda as presented. It was seconded by Director Grassmuck and unanimously approved by all three Board Members.

On a motion of Chairwoman Houston and a second of Director Grassmuck the Regular Meeting Minutes of June 9, 2016 and were unanimously approved by all three Board Members.

Chairwoman Houston made a motion to approve the bills as submitted. The motion was seconded by Director Grassmuck and unanimously approved by all three Board Members.

CPA Rognan presented May Financial Report stating the district is .06 under budget or \$50,000 to this point in the year. The district is trending to be under budget for the year. He indicated all revenue categories will make the mark as the district is currently at 99.71% in tax revenue \$62,000 better than budget already. This is 65% ahead from last year and is because of collecting new tax increase. Salaries are on target. Salaries-OT is below budget at 28.72%. A few items are over, this due to timing. He provided a snapshot of bank balances stating there is 15 months of cash a big difference from 2013 when there was only 39 days, remarkable turnaround. All money is collateralized and secured properly. Banks are reliable as seen in reports. It is important to keep informed on the banks. The Fire Prevention is doing an outstanding job on permitting. CPA

Rognan reported the district is 179 calls from last year. CPA Rognan also reported on the detail following the summary pages. CPA Rognan's recommendation keeps doing what the district is doing.

Old Business:

Keith Slusser provided a bound copy of the audit report. He stated this is an unqualified opinion one that is the best opinion to have. He went over the highlights of all pages. He reported the district budgeted \$6.8 million in expenses last year and only spent \$6.5 million. The district is doing something right. Internal controls and compliance were tested, everything was being done properly. The report included a Management comment letter from last year which had two things we should do better. This year we did them 100% better. Assistant Chief Schneider stated the credit card use has been reduced dramatically.

Chairwoman Houston motioned to approve the Annual Financial Audit, seconded by Director Hawkins, and unanimously approved by all Board Members.

Auditor Slusser indicated he would send to the State on Friday June 17, 2016. He thanked the staff and upper management for their cooperation.

New Business:

No New Business

Officers Report:

Chief Marlo reported he spent the last two days in Jeff City with on the State Advisory Board. He worked with teams to distribute \$690,000 for firefighter education across the State. He also reported Chief Gussner from Lake Saint Louis asked for help by borrowing a truck, Chief Marlo lent Lake Saint Louis a fire truck, and it was on Channel 4 and KMOX. Chairwoman Houston asked about the truck being covered by insurance, Chief Marlo, will contact HM, to verify coverage. Chief Marlo also reported the boy from the 2 hour rescue is home. He stated Liberty Mutual contacted him and wants to award the Fire Mark award to all agencies involved.

Assistant Chief Schneider showed the Board a picture of a sign to identify the New Station 1 Headquarters, he asked for approval to order. He was given go ahead and will proceed. On the PR front he reported two good things; great shot of the guys doing back to school in the Newstime and then selected as June's volunteer of the month sponsored by Tony Thiemann in the Newstime. The staff is doing a bang-up job even with of all the training. He reminded the board about tomorrow for. FGM will be present at the next meeting for updates on Station 1/Headquarters, something came up and they could not make it tonight. He also reported he and Deputy Chief LeDoux played in St. Theo parish golf tournament and it was very positive environment. He also stated the Rotary Golf Tournament is tomorrow. Assistant Chief Schneider indicated he was approached by Tammie Duncan from 70 West Sentinel Blog. She would like to do a Police/Fire Blotter, she would track our calls. He stated this is seen a lot with the police department. Assistant Chief Schneider believes this would

provide education and will show variety of calls the district responds to, if this is okay he would like to pursue. The Board saw as a good idea and Assistant Chief will pursue. He also provided an update on Google transition, indicating things are going well and still in the middle of moving files.

Deputy Chief LeDoux reported on the training front, stating the crews have had Arch training, airway class with SCCAD, and a pediatric class today. Training platform is still being worked on, taking a little longer, but getting through it.

Fire Marshal Cuddihee is on vacation.


Battalion Chief Meyer reported changes Tele staffing from Firehouse, working through but going well. 9842 went out of service Saturday night, part is on order. 1887 calls for the year. June 23rd, the photograph will be in from Rosenbauer to take pictures all three of the new trucks.

Legal Counsel McLaughlin nothing to report

Shop Steward Hakenewerth nothing to report.

Chairwoman Houston will be calling in for the next meeting.

Chairwoman Houston motioned to adjourn at 6:40 p.m. It was seconded by Director Grassmuck and unanimously approved by all three Board Members.


Frank Grassmuck, Secretary


Stacy Krieger, Recording Secretary