



Minutes of the Regular Meeting of the Board of Directors
Of The Wentzville Fire Protection District
April 14, 2016

The Regular Board Meeting of the Wentzville Fire Protection District was held on April 14, 2016 at 6:00 p.m. at 209 West Pearce Blvd., Wentzville MO 63385.

Chairwoman Houston called the Regular Meeting to order at 6:00 p.m. Chief Marlo led the group in the Pledge of Allegiance.

Open Forum: No one present

Chief Marlo called roll. All Board Members were present, Chairwoman Houston, Director Hawkins and Director Grassmuck.

Also in attendance were Fire Chief Mike Marlo, Assistant Chief John Schneider, Deputy Chief John LeDoux, Fire Marshal Chris Cuddihee and Battalion Chief Joe Hutson.

Chairwoman Houston made a motion to approve the agenda as presented. It was seconded by Director Hawkins and unanimously approved by all three Board Members present.

Chairwoman Houston made a motion to approve the Regular Board Meeting Minutes of April 7 2016; it was seconded by Director Grassmuck and unanimously approved by all three Board Members.

On a motion of Chairwoman Houston, the Closed Meeting Minutes of April 7, 2016 were approved; it was seconded by Director Grassmuck and unanimously approved by all three Board Members.

Chairwoman Houston made a motion to approve the bills; the motion was seconded by Director Grassmuck, and unanimously approved by all three Board Members present.

Old Business:

No Old Business

New Business

No New Business

Officer's Report:

Chief Marlo inquired about an ID for Shawn Willis, the scanner guy to enter scenes. He comes to our scenes to take pictures; he has installed our scanners here in the building. The Chiefs feel confident about his abilities to take HIPAA Compliant pictures. The Board wants Legal Counsel McLaughlin's suggestion and input, if Legal Counsel is good with it, the Board would be good. Chief Marlo will report back at the next meeting. Chief Marlo also reported he was elected Chair to the User Board Group.

Assistant Chief Schneider provided an informal email from a new bank in Winghaven asking for business, Assistant Chief Schneider stated they meet a lot of bankers and Reliance Bank is still doing well for us. He did inform the Board Reliance has gone through some changes but so far everything is status quo. Assistant Chief Schneider also stated the cleanup of the G drive has been started; the process is a group effort with the ladies in the front and Deputy Chief LeDoux. We are using record retention from the state in the process. Assistant Chief Schneider indicated we should be ready for the Ignite Conversion the first week of May. He presented the draft newsletter, indicating again how fortunate we have been to bring down costs by joining with Cottleville and O'Fallon. Assistant Chief Schneider gave an update on the Golf Tournament May 2, stating there will be 250-300 people for the day, and that it will be a fun day. He hopes to see everyone there. Chairwoman Houston commented on the newsletter with the rendering of Station 1, stating the introduction is premature knowing that costs have not been finalized. Assistant Chief Schneider indicated the rendering and square footage should not be changing, he would eventually like to have signs "Coming Soon" to the Luetkenhaus property. There was a discussion on how building costs are increasing, and the reason to move up construction processes, to get the best bang for the buck.

Deputy Chief LeDoux reported crews are working on liability training for the new truck. Chairwoman Houston asked about acclimation to the new truck. According to A shift, the truck seems to drive easier. Director Hawkins asked if everyone is doing the training. Driving training is NFPA required and good for the district liability. He also reported crews are half way done with mutual aid live fire training. Deputy Chief LeDoux reported on the training software, indicating he is working on training credential spreadsheet.


Fire Marshal Cuddihee still is working with Greg Gerner from GM regarding the variance. Lamb Construction has just about completed the mock up at Station 2. Fire Marshal Cuddihee invited the Board to visit the construction sites. He presented the pay ap for review and approval at the next meeting. Chairwoman Houston asked that we continue to do an internal audit on all pay aps received. Fire Marshal Cuddihee assured her this is being done.

Battalion Chief Hutson reported they are busy training. He also stated that Station 3 ended up on a fire in Wright City last week.

No Legal Counsel nothing for open.

Captain Mueller reminded the Board about the Cinco de Mayo at Heritage of Hawk Ridge. The Board meeting will actually be held there.

Chairwoman Houston motioned to adjourn the Regular Meeting at 6:29p.m., it was seconded by Director Grassmuck, the Board unanimously agreed.


Frank Grassmuck, Secretary


Stacy Krieger, Recording Secretary