



Minutes of the Regular Meeting of the Board of Directors  
Of The Wentzville Fire Protection District  
March 3, 2016

The Regular Board Meeting of the Wentzville Fire Protection District was held on March 3, 2016 at 6:00 p.m. at 209 West Pearce Blvd., Wentzville MO 63385.

Chairwoman Houston called the Regular Meeting to order at 6:05 p.m. Chief Marlo led the group in the Pledge of Allegiance.

Open Forum: Nothing to report

Chief Marlo called roll. Chairwoman Houston and Director Grassmuck were in person and Director Hawkins was present via the phone.

Also in attendance were Fire Chief Mike Marlo, Assistant Chief John Schneider, Deputy Chief John LeDoux, Fire Marshal Chris Cuddihee, and Battalion Chief Joe Hutson. Josh Pezzimenti from Pezz Lawncare was also present.

Chairwoman Houston made a motion to approve the agenda. It was seconded by Director Grassmuck and unanimously approved by all Board Members present.

On a motion of Chairwoman Houston and a second of Director Grassmuck, the Regular Board Meeting Minutes of February 18, 2016 were unanimously approved by all Board Members present.

Chairwoman Houston made a motion to approve the bills; the motion was seconded by Director Grassmuck, and unanimously approved by all Board Members present.

**Old Business:**

Review and approve training software module, tabled at this time.

Open Grass Cutting Bids for 2016, three were received: Director Hawkins asked who we used last year. He was informed Pezz Lawncare who was present at the meeting. Director Hawkins thanked Josh for the work he has done. 1) Pezz Lawncare \$14,848.00 with a breakdown, 2) Green RX individual detail no total, 3) The Greenwood Group \$9,600 with specific different details. Fire Marshal Cuddihee will take back to the committee for review and come back with a

recommendation at the next meeting. Chairwoman Houston explained the opening process, to Josh Pezzimenti. Chairwoman Houston sincerely thanked Josh for the job he has done for the past two years.

Carpeting at Station 3, Fire Marshal Cuddihee received a few bids on this project. Three bids were solicited. Bids were received from RFC, the same company doing Station 2 and 5 through Lamb as well as a company in St. Charles County, Buchholz. Fire Marshal Cuddihee is still waiting on the bid from Countryside. Fire Marshal Cuddihee had the office and dayroom bid. Chairwoman Houston asked to bring back with three full bids for comparison at the next meeting.

### **New Business**

Speed Adjustment on 9834 Agreement. Rosenbauer 9834 was sent with a 60 mile hour speed. We cover several highways with speeds in excess of 60 mph. The committee is asking for this to be changed to 75, which is only 5 miles over the posted speed limit. McNeil and Attorney McLaughlin have reviewed and approve the change. Deputy Chief LeDoux stated SOG and policies have been reviewed for liability regarding this. Recommendation from McNeil is to have additional driver's training to reduce liability. Chairwoman Houston asked if it changes our premium. Other trucks were grandfathered, old red and white had a cap of 60 and it was quite dangerous. Director Grassmuck attested to slower trucks being more of a hazard. Chief Marlo recommends the current 60 setting to 75. The board agreed to sign the authorization to change the speed limit on 9834 Rosenbauer. Chairwoman Houston said this does not a license to speed.

Review and approval to purchase two laptops and accessories from TTK Electronics for 9824 and 9854. TTK is a recommended vendor from dispatch. Feathershark reviewed the proposal from TTK and agreed this is the right equipment and good price for the district's need. This is a bondable item. Director Hawkins asked about the budget. The amount approved \$7,664. All the board members are good with the purchase.

SSM Ethical Conduct agreement is a generic agreement, for all districts, it was passed through Legal Counsel McLaughlin, who said the language was fine. The second part is for the Annual Wellness and Fitness agreement, which will go back to Firefighter Patrick Kelly will review against the budget. The board agreed to both documents.

### **Officer's Report:**

Chief Marlo stated a letter of support for traffic signal at Perry Cate, was sent. There are five Thursday and there will be no meeting on March 17<sup>th</sup>. Director Hawkins will be out of town as well. The Board agreed. Director Hawkins may not be able to attend next week. CPA Rognan will be present on March 24<sup>th</sup>. Chief Marlo received a letter that Northpoint Development is coming back. Everything negotiated last year has remained constant at 66% of pilot program. The only change was the maturity date to 2026. No response is necessary if no comments are to be made. This is great news. Chairwoman Houston stated she would like a letter sent indicating their review and acceptance.

Assistant Chief Schneider stated Shop Steward Hakenewerth was unable to attend and had nothing to report. Assistant Chief Schneider announced the Golf Tournament will be May 2, at the Golf Club with two flights 7:30 am and 1:30 pm. Mike Szarwinski challenged to fill both. There have been

commitments from big sponsors already. Assistant Chief Schneider reported on a meeting with FGM and Engineers to discussing technology needs for Station 1. It was a very productive meeting. They also looked at training needs. FGM will be present on March 31<sup>st</sup> and will have some good final proofs. Assistant Chief Schneider also reported meeting with Metro West's peer advisor regarding International Accreditation. Chairwoman Houston asked what is the benefit of this? Director Grassmuck asked who is accredited. Chief Schneider stated O'Fallon, Metro West and Fenton are accredited. Fenton's ISO went from 3 to 1 with this. Assistant Chief Schneider indicated 12 different aspects, there is a website that goes in depth, he stated there are many things we are already doing. This is a thorough and intense process; want to take a deeper look at.

Deputy Chief LeDoux reported Tammie Cooper from Huntleigh McGehee is coming in tomorrow to rebuild HR issues, starting with filing and personnel records. There will be leadership training for officers starting next week. Will be coming to the Board next week to put

Fire Marshal Cuddihee couple of things for closed. The district has done 243 inspections, 36 permits for the year. Director Grassmuck asked about keeping up? Year to date we are well over 2014 and 2015 permits that were issued. Chairwoman Houston asked about Steve's computer. He is very happy with his computer.

Battalion Chief Hutson reported they have been busy for the most part. B shift was in Lincoln County for school fire. Tons of training is going on. Smoke detector sweep in Kingsgate next week. Tele staffing is actively progressing, well into the training phase, looking for a manual launch in the new few weeks. Chief Marlo indicated how the smoke detector sweeps are huge.

No Administrative Assistant report.

No Legal Counsel report.


Labor nothing to report.

No Committee report.

Chairwoman Houston and Director Hawkins extended condolences to the Marlo and Heflin families for their families' loss.

Chairwoman Houston motion to suspend the regular session at 6:42 p.m. to go into closed for Real Estate and Privileged Communications.

The Board returned to open at 7:10 p.m. and Chairwoman Houston motioned to adjourn the Regular Meeting, it was seconded Director Grassmuck, the Board unanimously agreed.

  
Frank Grassmuck, Secretary

  
Stacy Krieger, Recording Secretary