



Minutes of the Regular Meeting of the Board of Directors  
Of The Wentzville Fire Protection District  
February 11, 2016

The Regular Board Meeting of the Wentzville Fire Protection District was held on February 11, 2016 at 6:00 p.m. at 209 West Pearce Blvd., Wentzville MO 63385.

Chairwoman Houston called the Regular Meeting to order at 6:00 p.m. Chairwoman Houston led the group in the Pledge of Allegiance.

Open Forum: No one from the public was present to speak.

Administrative Assistant Krieger called roll. Chairwoman Houston and Director Grassmuck were present. Director Hawkins was absent.

Also in attendance were Fire Chief Mike Marlo, Assistant Chief John Schneider, Deputy Chief John LeDoux, Fire Marshal Chris Cuddihee, Battalion Chief Willie Meyer, and Administrative Assistant Stacy Krieger as well as Captain Bryan Notheis.

Chairwoman Houston made a motion to approve the agenda canceling the need for closed session and removing CPA January report. It was seconded by Director Grassmuck and unanimously approved by all both Board Members present.

On a motion of Chairwoman Houston and a second of Director Grassmuck, the Regular Board Meeting Minutes of February 4, 2016 were unanimously approved by both Board Members present.

Chairwoman Houston made a motion to approve the Closed Meeting Minutes of February 4, 2016. The motion was seconded by Director Grassmuck and unanimously approved by both Board Members present.

Chairwoman Houston made a motion to approve the bills; the motion was seconded by Director Grassmuck, and unanimously approved by both Board Members present.

**Old Business:**

Seal bids were opened for Training Software. Four were received. Target Solutions, Fire & EMS Academy, and two from C.E. Solutions. The board returned to Deputy Chief LeDoux and his committee to review and will await a recommendation at an upcoming meeting.

**New Business:**

Review and approval to sell Nortel Phone System, the board agreed to entertain offers on the sale of the old phone system. Authority was given to sell to the phone system for the minimum sum of \$325 with the desire to sell for \$500.

Review and approval to change credit card program. Commerce Banks threshold for credit card rewards is high. Review by current vendors for reward programs has been completed. It is the recommendation of Assistant Chief Schneider and Administrative Assistant Krieger to go with Reliance Bank. The Board agreed to this change.

Review and approval to release grass cutting specs for 2 years 2016-2017 seasons, the Board agreed to review these specs and will entertain proposals at a future meeting.

**Officer's Report:**

Chief Marlo had nothing to report.

Assistant Chief Schneider reported he will be at Hardees for Heat Up St. Louis in the morning. He also informed the Board that the Building and Planning Committees toured several fire station, board rooms and training facilities preparing a needs assessment. Assistant Chief Schneider stated he will be in Jeff City next week with his Vision Leadership Group. He stated this has been a good program with many great connections.

Deputy Chief LeDoux stated, he and Assistant Chief Schneider met with a Professor from Lindenwood about Leadership Training for the command staff. He also stated the assessment of Human Resources with Huntleigh McGehee is still moving forward.

Fire Marshal Cuddihee reported he is working on yet another easement for Station 2 on Peine Road. He provided the Board with a picture diary of the progress at Station 2. He also stated next Tuesday there will be a pre-construction meeting at Lake Saint Louis City Hall for Station 4.

Battalion Chief Meyer reported 475 calls to date. He stated the ALS program is going well. He stated having the extra people is nice and allows for more things to get done in a day.


No Administrative Assistant report.

No Legal Counsel report.

Labor nothing to report.

No Committee report.

At 6:40 p.m. Chairwoman Houston motioned to adjourn the Regular Meeting, it was seconded  
Director Grassmuck, the Board unanimously agreed to adjourn the Regular Meeting.

  
Frank Grassmuck, Secretary

  
Stacy Krieger, Recording Secretary