



Minutes of the Regular Meeting of the Board of Directors
Of The Wentzville Fire Protection District
January 7, 2016

The Regular Board Meeting of the Wentzville Fire Protection District was held on January 7, 2016 at 6:00 p.m. at Fire Station 1 at 209 West Pearce Blvd, Wentzville MO 63385.

Chairwoman Houston called the Regular Meeting to order at 6:00 p.m. Director Hawkins led the group in the Pledge of Allegiance.

Open Forum: No one from the public was present to speak.

Administrative Assistant Krieger called roll, all Board Members were present Chairwoman Jennifer Houston, Director Bob Hawkins as well as Director Frank Grassmuck.

Also in attendance were Fire Chief Mike Marlo, Assistant Chief John Schneider, Deputy Chief John LeDoux, Battalion, Fire Marshal Chris Cuddihee, Chief Willie Meyer, and Administrative Assistant Stacy Krieger. Many on and off duty personnel were present, as well as family and friends of John LeDoux and Bryan Notheis. Chaplain Phil Reagan was present.

Chairwoman Houston made a motion to approve the agenda with the addition of Swearing In Chaplain Reagan. It was seconded by Director Hawkins and unanimously approved by all three Board Members.

On a motion of Chairwoman Houston and a second of Director Grassmuck, the Regular Board Meeting Minutes of December 21, 2015 were unanimously approved by all three Board Members.

Chairwoman Houston made a motion to approve the Closed Meeting Minutes of December 21, 2015; it was seconded by Director Hawkins and unanimously approved by all three Board Members.

Chairwoman Houston made a motion to approve the bills; the motion was seconded by Director Grassmuck, and unanimously approved by all three Board Members.

Old Business:

No Old Business

New Business:

Chief Marlo introduced Phil Reagan to accept the position of Chaplain-Spiritual Leader for the Fire District. Chaplain Reagan was sworn by Chairwoman Houston and pinned by Director Hawkins and Grassmuck.

Bryan Notheis and his family were introduced by Chief Marlo for his promotion from Firefighter to Captain. He was sworn in by Chairwoman Houston and pinned by his family, wife Carrie, son Noel, and daughters Ava and Evvee.

Chief Marlo introduced John LeDoux, he was then sworn in by Chairwoman Houston to the position of Deputy Chief Training Officer. Chief LeDoux accepted the position in July of 2015 to fill the ever growing need of the district. Chief LeDoux was pinned by three of his daughter, Audrey, Maggie and Grace.

Chief Marlo asked permission from the Board to purchase the two additional Zoll Monitors, bid out several months ago. He stated he has confirmed the bid process is still valid and pricing remains unchanged. For two monitors the capital cost to the district is \$67,969.10. These monitors will be place on the two new trucks as discussed in earlier meetings.

Officer's Report:

Chief Marlo shared exciting news received today regarding the EMRA License for the district to go ALS. The State conducted their audit and has informed Chief Marlo and Firefighter Paramedic Boggs that an email will be received in a day or two with the license. This is a monumental task that has been achieved. Chief Marlo commended Firefighter Paramedic Boggs for his thorough work in leading this charge. He also thanked the committee for their work on this effort. A special thank you was given to the district's SSM partner who guided Firefighter Paramedic Boggs and the committee to accomplish this milestone. Chief Marlo also reminded the Board to RSVP for the MO Association of Fire Chiefs Conference the weekend of February 26th. He also stated the 2016 Bond is moving forward and the district will close on the January 14.

Assistant Chief Schneider introduced a new account requested of St. Louis Bank, reviewed and approved by Legal Counsel and the District's CPA for a sweep account to better secure the district's funds. The Board will review for discussion and approval at a later meeting. Assistant Chief Schneider also shared an article in Streetscape magazine highlighting the Fire District. He also informed the Board the new IT company Feathershark will be preparing proposals for the future of the district and he will provided when received.

Deputy Chief LeDoux shared with the Board the success thus far of the new hire orientation. He stated he and Assistant Chief Schneider are still working with Huntleigh McGehee on the HR Audit. Deputy Chief LeDoux also asked for permission to move forward to bid out a training tracking program that will assist the district as it grows to maintain up to date certified employees. The cost will be in the range of \$3,000 to \$5,000 annually. Deputy Chief LeDoux confirmed with CPA

Rognan that this is a new program/software and is bondable for the initial purchase. All three Board Members agreed to move forward with quotes.

Fire Marshal Cuddihee updated the Board on Station 2 property; the house locks have been updated. He is working on easement issues with Ameren pertaining to Station 2 construction site. Fire Marshal Cuddihee also presented the Board to review an occupancy permit for Love Serving God. The director of the non-for-profit agency is asking that the fee be waived on her third building (series of buildings on Pearce) which will be used for storage. The Board reviewed the request and has granted the waiver of the third building fee as two buildings have been permitted.

Battalion Chief Joe Hutson nothing to report

Administrative Assistant nothing to report

Legal Counsel McLaughlin nothing to report

Shop Steward nothing to report

Reserve Representative nothing to report

Committee Report nothing to report

Board Reports nothing to report

At 7:12 p.m. on a motion of Chairwoman Houston made a motion to suspend the Regular Meeting to go into closed session to discuss Privileged Communication it was seconded by Director Grassmuck and unanimously approved by all three Board Members.

The Board returned to open session and at 7:40 p.m. and Chairwoman Houston motioned to adjourn the Regular Meeting, it was seconded by Director Grassmuck and unanimously approved by all three Board Members.


Frank Grassmuck, Secretary


Stacy Krieger, Recording Secretary

