



Minutes of the Regular Meeting of the Board of Directors
Of The Wentzville Fire Protection District
January 21, 2016

The Regular Board Meeting of the Wentzville Fire Protection District was held on January 21, 2016 at 6:00 p.m. at 209 West Pearce Blvd., Wentzville MO 63385.

Chairwoman Houston called the Regular Meeting to order at 6:00 p.m. Director Grassmuck led the group in the Pledge of Allegiance.

Open Forum: No one from the public was present to speak.

Administrative Assistant Krieger called roll, all Board Members were present Chairwoman Jennifer Houston and Director Grassmuck in person, Director Bob Hawkins was present via the phone.

Also in attendance were Fire Chief Mike Marlo, Assistant Chief John Schneider, Deputy Chief John LeDoux, Fire Marshal Chris Cuddihee, Battalion Chief Joe Hutson, and Administrative Assistant Stacy Krieger. 9814 A Shift Crew members Captain Max Mueller, Firefighter EMT Kirkland Broeder, and Firefighter Paramedics Chad Heflin and Justin Hawkins were present.

Chairwoman Houston made a motion to approve the agenda as presented. It was seconded by Director Grassmuck and unanimously approved by all three Board Members.

On a motion of Chairwoman Houston and a second of Director Grassmuck, the Regular Board Meeting Minutes of January 14, 2016 were unanimously approved by all three Board Members.

Chairwoman Houston made a motion to approve the bills; the motion was seconded by Director Grassmuck, and unanimously approved by all three Board Members.

Old Business:

Chief Marlo discussed EMS Agreement with St. Charles County Ambulance District. Changes made to the agreement signed by Director Grassmuck in December when returned with SCCADs signature. Chief Marlo identified these changes and is working with Chief Taz Meyer, Legal Counsel McLaughlin and Paramedic Firefighter Chris Boggs to ensure the agreement is sound for the both the fire district and SCCAD. Chief Marlo stated he will keep the board informed through the process.

Chief Marlo proposed an hourly rate for Feathershark to work on non-contracted computers, such as the truck computers and other computers with very little usage. Chairwoman Houston conveyed concern with the agreement signed with Feathershark not covering all necessary computers as promised. It was explained the agreement did not include truck computers, the agreement was for administration. The hourly rate would be for items that would pop up on non-monitored computer equipment. Feathershark has offered an hourly rate of \$85 for a block of 30 hours. Chief Marlo asked for permission to negotiate the block of hours and the computers to fall into hourly rate. The board agreed to move forward. Chief Marlo will provide an update at a future meeting.

New Business:

Update to CPR Policy, CPR instructor Mike Szarwinski has asked to revisit the charges for CPR classes offered by the district. Charges have changed from the supplier for materials, the updated policy will reflect. An increase by \$5.00 to the hourly rate is also proposed. This will cover employees, off duty coverage for teaching these classes. The Board agreed to approve the update CPR policy.

Officer's Report:

Chief Marlo reported Battalion Chief Scott submitted the 2015 AFG Grant for wellness. Chief Marlo also stated he attended a meeting at Dardenne City Hall. He also shared he and Assistant Chief Schneider want to begin regularly attending municipality meetings in our district.

Assistant Chief Schneider shared the Street Scape Magazine with the Board; the fire district was highlighted in it. He also reported the district has received positive media cover over the past few days, with the shoveling of snow, and rescue of a dog. The district Facebook page had 115 new followers this week alone. Assistant Chief Schneider thanked all involved in the swearing in ceremony the previous week. It turned out nice.

Deputy Chief LeDoux had nothing to report.

Fire Marshal Cuddihee reported the first pay ap was received from Lamb. There was discussion regarding credits being offered by Lamb for use of the outbuilding on the premise, in exchange for placing a construction trailer on site.

Battalion Chief Hutson reported on several major incidents in the past week. He also updated the Board with regard to tele staffing, informing them, the testing phase is in progress and training with the staff will be soon. Chairwoman Houston voiced concern for the scenes and wanted assurance measures had been taken for the welfare of the employees.

Administrative Assistant Krieger reported on the new phone system, indicating the voicemail to email feature is very useful.

Legal Counsel McLaughlin has been working with SCCAD regarding the EMS Agreement.

No Labor report.

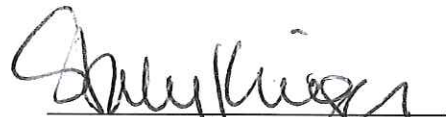
No Committee report.

Director Hawkins commented on the swearing in ceremony and how nice it was for the new families and current staff.

At 6:31 p.m. Chairwoman Houston motioned to suspend the Regular Meeting to go into closed session to discuss Privileged Communications and Real Estate; it was seconded by Director Grassmuck and unanimously approved by all three Board Members.

The Board returned to open session at 6:45 p.m. the Board returned to open session and on a motion of Chairwoman Houston and second of Director Grassmuck, the Board unanimously agreed to adjourn the Regular Meeting.


Frank Grassmuck, Secretary


Stacy Krieger, Recording Secretary