



Minutes of the Regular Meeting of the Board of Directors
Of The Wentzville Fire Protection District
February 4, 2016

The Regular Board Meeting of the Wentzville Fire Protection District was held on February 4, 2016 at 6:00 p.m. at 209 West Pearce Blvd., Wentzville MO 63385.

Chairwoman Houston called the Regular Meeting to order at 6:00 p.m. Director Hawkins led the group in the Pledge of Allegiance.

Open Forum: No one from the public was present to speak.

Administrative Assistant Krieger called roll. All three Board Members, Chairwoman Houston, Director Hawkins and Director Grassmuck were present.

Also in attendance were Fire Chief Mike Marlo, Assistant Chief John Schneider, Deputy Chief John LeDoux, Fire Marshal Chris Cuddihee, Battalion Chief Michael Scott, Shop Steward Jesse Hakenewerth, and Administrative Assistant Stacy Krieger. 9814 B Shift Crew members Captain Chris Browder, Firefighter EMT Mark Dwyer, and Firefighter Paramedics Mike Szarwinski and Bobby Nash were present. Also in attendance were Bryan Mason and Brennan Hartin from FGM.

Chairwoman Houston made a motion to approve the agenda as presented. It was seconded by Director Grassmuck and unanimously approved by all three Board Members.

On a motion of Chairwoman Houston and a second of Director Grassmuck, the Regular Board Meeting Minutes of January 28, 2016 were unanimously approved by all three Board Members.

Chairwoman Houston made a motion to approve the Closed Meeting Minutes of January 28, 2016. The motion was seconded by Director Grassmuck and unanimously approved by all three Board Members.

Chairwoman Houston made a motion to approve the bills; the motion was seconded by Director Grassmuck, and unanimously approved by all three Board Members.

Old Business:

Chief Marlo provided an update with regard to the MOU Agreement with SCCAD. As discussed our Board executed what was thought to have been the final agreement. That agreement has been reworked with input from Chief Marlo, Firefighter Paramedic Boggs, Planning and Legal Counsel McLaughlin as well as St. Charles County Ambulance and their attorneys. A final agreement has been produced. The district will now have three agreements with SCCAD, one for training, one for BLS and one for ALS. Chairwoman Houston made a motion to approve the MOU Agreement for ALS with SCCAD; it was seconded by Director Grassmuck and unanimously approved by all three Board Members. Chief Marlo again, commended Firefighter Paramedic Boggs for his work on this agreement.

New Business:

FGM was present to provide the schematic design phase of Station 1. Bryan Mason and Brennan Hartin discussed the layout of Station 1 on the Luetkenhaus property. They stated this phase is a space assessment, and further design eliminates will be proposed at a later date.

Officer's Report:

Chief Marlo reported the 9834 and 9824 Rosenbauers have arrived. 9834 is here tonight to view. It will be taken to Winter Fire School in Columbia for the weekend. Sentinel is still in possession of 9824. Chief Marlo would like to have a meeting at Station 3 to be able to view the new truck properly. He gave hats off to Firefighter Dwyer for his hours of work expended in this build. Chief Marlo also invited the Board to a Responder Awareness Service and Brunch at First Assembly Church, the home church of John Smith's family. Chief Marlo then stated Legal Counsel will be present at the meeting on the 18th.

Assistant Chief Schneider reported he received an email from the City of Wentzville asking for a letter from the Fire District to support West Pearce Road Improvements. He will be gathering information and will pass it on for review and approval.

Deputy Chief LeDoux reported he is receiving proposals for the Training Software to be opened at the next board meeting. Deputy Chief LeDoux stated he and Assistant Chief Schneider met with a gentleman about Leadership Training for the command staff. He stated the crews have been attending Countywide Mutual Aid Training on Air Management (SCBA). Director Grassmuck asked about the SCBAs used by the surrounding districts. He was informed all districts have different equipment, thus the importance of mutual aid classes.

Fire Marshal Cuddihee reported continuous work is being completed on Stations 2 & 5. He reported several big items are breaking at Station 1, like the furnace in the bay, the AC in the server room and the toilet in the girls' bathroom.

Battalion Chief Scott shared the crews have run 403 calls so far this year. He stated two crews have run heroin overdoses in the last four days. Our crews arrived first both times and administered lifesaving drugs.

No Administrative Assistant report.

No Legal Counsel report.


Shop Steward Hakenewerth reported he was on one of the overdoses and reported the great work done by our medics.

No Committee report.

Director Hawkins asked how the Highway 61 Press Conference went. Chief Marlo reported it was a good turnout by the civic leaders and users of this stretch of highway. He also reported the police are very active along the highway in turn.

At 7:17 p.m. Chairwoman Houston motioned to suspend the Regular Meeting to go into closed session to discuss Privileged Communications, Personnel and Real Estate; it was seconded by Director Grassmuck and unanimously approved by all three Board Members.

The Board returned to open session at 8:15 p.m. the Board returned to open session and on a motion of Chairwoman Houston and second of Director Hawkins, the Board unanimously agreed to adjourn the Regular Meeting.


Frank Grassmuck, Secretary


Stacy Krieger, Recording Secretary